

Sent Fri, Mar 8, 2024 at 7:37 AM Youth Programs <[youthprograms@usatf.org](mailto:youthprograms@usatf.org)>

## **2024 Junior Olympic Track & Field Prep & Planning**

In preparation of the 2024 Junior Olympic Track & Field season we have compiled the information below to provide you with the tools and resources necessary to plan and host successful events at association and regional levels. Please visit the Essentials for Officers page in the Association Resource Center, the information below is in the **Youth** section.

### **Junior Olympic Event Logo Procedure:**

The 2024 JO Track & Field Association and Region logo options are now available! You may choose from four (4) options for Association and Regional meets. Youth Chairs and Regional Coordinators should contact [Chelsea Yeadon](#) **4-5 weeks** prior to the date of competition with logo selections/requests. We will add the appropriate event name language (e.g. association name or region number) and return jpeg and eps files for Championships management use. Request your standard logo [here](#).

### **2024 Junior Olympic Track & Field Bib and Award Order Request Forms:**

This year we are asking for everyone to please be conscious of how many awards you are ordering. Please be sure to only order a full set of awards **if they are needed**. 304 sets is a full set of awards for a meet that is contesting each event for every age group.

- **Medal order must be provided no later than 28 business days prior to the sanctioned event.**
- **The link to provide this information is as follows:**

<https://usatf.wufoo.com/forms/sa954bb1nsxsyi/>

- Upon receipt of the medal order, the order will be revised within the National Office according to the confirmed entries listed on [athletic.net](http://athletic.net). It is the responsibility of the Event Director to assure that the entry deadline on [athletic.net](http://athletic.net) is scheduled to assure at least ten (10) days for shipping of the medals. Failure to do so will result in charges being billed to the host Association.

***Any medal order submitted after the stated deadline will not be handled by the national office and will need to be ordered by the Association and/or the Region directly with the vendor (A-1 Awards). There shall be no exceptions.***

Please contact [Chelsea Yeadon](#) if you need assistance calculating your sets.

- [Association and Regional Form](#): Association meets will receive medals for 1st -3rd place and bibs, whereas Region meets will receive medals for 1st-5th place and bibs. These forms **must** be turned in by the Association Youth Chairs and Regional Coordinators.
  - All regional medals will have a distinctive neck ribbon color to differentiate between places. The color scheme is as follows:
    - 1st – blue
    - 2nd – red
    - 3rd – white
    - 4th – yellow
    - 5th – green

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### [Additional Resources:](#)

#### **Meet Template**

Does your website have full meet information (entry fees, entry deadlines, meet schedule, etc.) posted? A [meet information template](#) in the **Youth Section** is available to assist you with posting this information. The template has been set up so that you can replace all items noted in **red** font. **After you update the items in red font be sure to change the font color to black.** You should also place your Association's logo on the form.

#### **Online Entry Registration:**

Please have your Association and Region Meet set up on Athletic.net no later than **May 1<sup>st</sup>, 2024**.

Please follow the instructions below to set your meet up on Athletic.net –

- Step-by-Step JO Meet Setup Guide:

<https://support.athletic.net/article/170ceufy49-jo-setup-article>

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### **Rule 300 Waiver:**

The Competition Rules do not permit youth athletes to transfer their membership to another Association. Rule 300(h) provides three exceptions that allow youth athletes to compete in an Association of Non-Residence. Prior to being eligible to compete in Association of Non-Residence, athletes must receive the necessary approvals and submit the 300 Rule Waiver form on their USATF Connect profile. [USATF Connect](#)

### **Other Useful Documents:**

[Essentials for Officers](#) is home to several other important documents including the USATF/AAU Calendar and the Youth Programs Training and Development Manual. As a meet administrator, we encourage you to visit this area often for any updates or changes in materials. This information will be found in the **Youth** section.

**Thank you for your continued support and dedication to USATF Youth Programs & Events!**