

Procedures for 2022 USATF Board of Director Positions Up For Election

Date: August 29, 2022

To: USATF Board of Directors; Members of all USATF Committees, Councils and Board Committees; USATF Association Presidents and Secretaries; & Constituent Member Organization Officers

From: Ed Koch, Chair - Petitions Subcommittee
Pam Fales, Chair - Organizational Services Committee

Subject: USATF 44th Annual Meeting | Orlando, Florida — Call for Nominations

Elections

At this year's USATF Annual Meeting in Orlando, delegates have the responsibility of electing four year Board Seats for the following positions: World Athletics Council member, General Competition, Youth Athletics, and Coaches Advisory. There are additional elections to be scheduled in some committees, but those are not subject to this memo.

Eligibility for Office

According to Bylaws Article 10-A; "No individual may be an officer of USATF who is also an officer of another national governing body." Article 11 also details Core Qualifications for each Board candidate.

Further for the Board Seats, Bylaw Article 11-B indicates that an individual shall be eligible to be a candidate who has experience and expertise in the particular constituency and shall be elected by that constituency under the election procedures of Regulation 9.

Nominators and Seconders for USATF Officers and Elected Division Chairs

According to Regulation 9-C-2-b; each candidate may have up to a maximum of five (5) nominators. The nominations must be collectively seconded by at least ten (10) and no more than twenty (20) other members of those nominating constituencies listed above, and each nomination must include the nominee's written approval.

Pre-Annual Meeting Nominations Activity

Not later than **Sunday, October 2, 2022** (60 days before the meeting begins), nominations and seconds shall be sent to the Petitions Subcommittee of USATF. In keeping with the move to paperless processes, nominations and seconds should be sent via email to the following email addresses:

Ed Koch edrkoch@yahoo.com

Pam Fales pjfales@hotmail.com

USATF annualmeeting@usatf.org

The emails should follow a format which provides the Panel with the same information as on previous paper forms. For clarity and completeness, please COPY the text below and PASTE it into the body of the email. Complete it, and send it to the Panel:

NOMINEE

Name of Nominee:

Position Nominee is seeking:

Position Nominee currently occupies which qualifies him/her (if applicable):
Nominee's USATF Membership Number:
Nominee's email address:

NOMINATOR or **SECONDER** (please **DELETE** the one **NOT** applicable)

Name of Nominator/Secunder:

Daytime Telephone:

Nominator's/Secunder's USATF Membership Number:

Nominator's/Secunder's email address (if other than the account sent from):

The Panel will coordinate and compare submissions on a regular basis during the nomination process and send the information as it is compiled to the candidates, the officers of USATF, and the officers of AAC. At any point where a nominee has more than five (5) nominators and/or more than twenty (20) seconds, the candidate will be contacted to determine which members should be listed in those categories.

Not later than, **Tuesday, November 1, 2022** (30 days before the meeting begins), the Panel shall prepare an electronic (PDF) nominations report listing all eligible candidates in alphabetical order, without indicating preference, and circulate it to all nominees and all nominating constituencies listed above. The report shall contain a statement provided by each candidate and will be posted to the Document Library for the 2022 USATF Annual Meeting.

Annual Meeting Nominations and Elections Activity*

Prior to or at the Annual Meeting, further nominations and seconds in support of another Board candidate, or one who missed the minimum numbers prior to the deadline on October 2, 2022, may be submitted to the panel electronically or in writing to the registration desk prior to 5:00pm on **Wednesday, November 30, 2022**. If presented in writing, please request the correct form from one of the panel members or obtain it from the registration desk. This requirement includes the ten (10) seconds. There will be no nominations from the floor at the First General Session.

First round balloting shall take place on **Saturday, December 3, 2022** from 7:00am-11:00am The first round results shall be scheduled to be posted by 11:30am, or as soon as possible afterwards, in several locations, including the registration center. Protests may be made within one (1) hour after the results are posted. One of the three (3) Protest Panel members shall be from the Law & Legislation Committee and at least one from the list of Active Athletes provided by the Athletes Advisory Committee (See Regulation 9-C-4.e for more information).

If necessary, run-off balloting shall take place on Saturday, December 3, 2022 from 2:00pm-5:00pm. The Organizational Services Committee shall exercise best efforts to have complete results available and posted in writing in several locations, including the registration center, by 5:30pm. Protests shall be handled in the same manner as during the first round.

*- All times are in Eastern Time

Governing Bylaws and Exhibits

For more information about the Bylaws, Regulations, and Exhibits governing the delegates, constituencies, nominations, and elections, consult the following in the 2021 Governance Handbook:

| SUBJECT | ARTICLE | SECTIONS |
|------------------------------------|----------------|---------------------|
| Delegates to the Annual Meeting | 7 | All Sections |
| Meetings of USATF | 8 | Sections A, C, D, E |
| Voting | 9 | All |
| Board of Directors | 11 | Section B |
| Elections (including nominations) | Regulation 9 | Sections A, B, C, D |
| Committee Elections | Regulation 9 | Section E |
| Delegates Representation | Exhibits C, D | Full Exhibit |
| Sports Committee Voting Membership | Exhibit E | Full Exhibit |