



Board Minutes for USATF Pacific Board of Athletics Meeting

7:30 PM – 9:00 PM, Tuesday, January 19, 2020

Unapproved

Members present: Fred Baer, Bill Bartel, Tom Bernhard, Carl Bryant, Andy Crawford, Michael Davidson, Brooks Esser, Don Harding, J.R. Heberle, Irene Herman, Cris Houston, Phil Leake, Angie Longworth, Jim Manha, John Mansoor, Joseph Ols, Ajay Padgaonker, Jean Pomier, Beth Price, Jon Price, John Shirey, Dave Shrock, Charlotte Sneed, Robyn Stevens, Peter Tapia, Stephanie Trafton, Mark Winitz. Guest: Chris Lucey.

1. Approval of November 2020 meeting minutes: Leake moves to approve minutes, Esser seconds. Motion carries.
2. Zoom meeting protocol - Sneed.
3. Treasurer/Financial Report - Heberle/Mansoor- Financial report documents are posted on website and linked in the chat feature in Zoom. Our expected income for 2020 is \$30K less due to reduced sanction revenue. Membership revenue is expected to increase as more meets/races should be scheduled in the first half of 2021. Sanction revenue is expected to be significantly lower in 2021 and beyond due to the National office capping revenue for associations at two thirds of the National sanction fee. Many meets will not return this year and many meets will never return. Shrock motions to approve report. Esser seconds. Motion carries.
4. 2020 USATF Annual Meeting – Herman. Reports from the virtual annual meeting are compiled and posted to the PA website. Representatives attended virtual meetings. Overall the experience was positive, notwithstanding technical difficulties. Voting seemed to be the largest frustration but the delegates participated in voting when feasible.
5. 2020 USATF Bylaw Revisions -- Shrock. During the closing session of the Annual Meeting 3 of the 4 bylaw amendments proposed by the Board of Directors failed to pass by the two-thirds majority required and therefore were rejected by the delegates attending the annual meeting. One month later, the Board of Directors voted to override the delegates vote, and have the revised bylaw proposals stay in place to protect the organization's standing with the USOPC and audit firm. The Board is planning a town hall meeting to explain the rationale for the Board's decision to retain the bylaw changes and ask for membership approval at the 2021 Annual Meeting scheduled for Orlando in December of 2021.
6. USATF Pacific Foundation update — John Shirey. The fall fundraising campaign raised over \$10,000 from private donors and was matched by approx \$5K of funds from the foundation account. This money is expected to be given to athletes for training grants as

well as a reimbursement for Covid19 testing. New protocols for competitions require two negative tests within a week of the meet, therefore our program includes \$150 reimbursement for paid tests during the 2021 season. Eligibility requirements and applications for reimbursements are available on the USATF Pacific Foundation website.

7. USATF Accreditation Update - Shrock. PA finished second of the 56 associations in a comparison of growth and other factors and received an Excellence Award from the National Office. 2020 accreditation will take into consideration Covid19 effects and some accreditation standards will be temporarily waived due to the pandemic.
8. Association Elections Timeline - Trafton. Officer nominations open at this meeting and nominations close during the March Board of Athletics meeting. If needed, ballots are sent out by the end of March and close after 30 days. Two year term begins in June. Committee nominations open at the March Board of Athletics meeting and close during the May 18th Board of Athletics meeting. For contested positions, ballots will go out at the end of May and close after 30 days. Terms to begin July 1. Herman is the head of a nominating committee which will include two other people. Officer candidates must be at least 18, a member of the PA association, and have attended at least 4 meetings in the previous 18 months.
9. Seed Funding For Association Grant Purchase--Shrock. The PA has submitted a proposal to receive reimbursement for implementing a program to create name and picture badges for Youth coaches that are Safe Sport certified to display at PA sanctioned competitions. The plan is for cards to indicate if the coach is Safe Sport certified for the current year. The funds to start this program are paid up front by the PA and receipts will be sent to the National Office for reimbursement at the end of 2021. Shrock makes a motion to approve the use of \$1500 of PA funds for purchasing equipment to create Safe Sport Certified badges. Leake seconds the motion. Discussion follows. Heberle would like clarification on the lead person. Shrock identifies LaDonna Albert. A mid-year report is required to be submitted by June 1 and an end of year report is due November 1st. Invoices would be prepared by LaDonna and sent to the Executive Director. The Executive Director would approve the invoice and provide the funds from the PA accounts.
10. Competition Status Update – Herman/Mansoor/Crawford
 - a. Crawford:
 - i. LDR/MUT Spring races are in question.
 - ii. XC Fall 2021 season is expected to go forward.
 - b. Mansoor:
 - i. 2021 Masters TF Champs - Date still TBA, mid-August, September dates are pending.
 - ii. 2022 T&F Junior Olympics - On-site visit scheduled for March.
 - iii. 2021 NCAA D1 Region XC Champs- moving forward.

- iv. CIM/SF Marathon -- Not expected to go forward due to slow rollout of vaccine
 - v. 2023/25 NCAA D1 West Region Champs - Awarded to Sacramento and expected to go forward.
 - vi. 2023 D2 XC National Champs - Awarded to Sacramento and going forward
 - c. Herman
 - i. 2022 XC Nationals - Golden Gate Park. On track.
- 11. 2021 Pacific Association Membership Development--Sneed. Verity has a target date to roll out a gift card raffle to engage members on Facebook. Sneed asks what would be a preference for a membership perk and how would you invite others to join the organization? Winitz suggested that the strategic plan meeting should address Sneeds membership development inquiries.
- 12. New Business: Shrock suggests renewing the email subscription list for all Northern Nevada and all of Central California high school track and field coaches. The cost is currently in the budget. Mansoor raises a concern that the National Office is validating clubs without requiring Safe Sport certification for coaches. It is then freezing clubs until they become compliant. This causes more work for our admin. Also members who need assistance with USATF Connect will take more effort to support as admin is not able to access their accounts to update information. A National Office support number is available for USATF Connect: 317-261-0500.
- 13. Future Meetings: March 16 (Zoom), May 18 (Zoom), **Sunday Sept 19 (Zoom and In-Person)**, November 18 (Zoom). December 2-5, 2021 USATF Annual Meeting - Orlando, FL.
- 14. Leake Motions to close meeting. Herman seconds. Motion carries.

Respectfully submitted,
Stephanie Trafton
Board Secretary