

## ***Executive Board Meeting - Minutes***

***May 3, 2020 via Zoom***

**I. Call to Order at 1:02**

**II. Roll Call**

Phil Leake, John Shirey, Dave Shrock, John Lilygren, Bill Bartel, Jim Manha, Mike Bower, Leon Glover, John Murray, Joe Van Zant, Jim Hume, JR Heberle, Ajay Padgaonkar

**III. Approval of Minutes from March 2020 Exec Board Meeting**

John Shirey Moved, Joe Van Zant seconded. Motion approved.

**IV. Reports**

A. Chairman (Phil)

B. Training/Clinics (Bill/Jim)

i. Recap of Clinics

Nothing new.

C. Certification (Jim)

From Jim H: Let us have some good news for a change.

- So far 91.78% of our potential officials are up-to-date with their USATF membership, NCSI Background Checks, and SafeSport Training. 15 officials **need** both SafeSport and NCSI Background Check Renewal for their NCSI expired in January. 9 officials need a new USATF number and SafeSport Training while 3 also need to renew their NCSI.
- Costs have gone up to \$40 a year, BUT officials can buy-in for an Olympiad (4 years) at \$35 a year. I understand that you have to buy the whole Olympiad at one time. Since the membership has cost \$30 for a dozen years this doesn't seem excessive to me.
- Each membership will have a transaction fee added to the cost as USATF hires someone outside to do the grunt work.
- While the new system will be active in April, they say, NOBODY should fiddle with their membership until much later in the year. Nobody can give me an answer as to when your membership will expire if you buy a new one today. In the past, the carryover occurred when you bought your membership in November/December.
- Current multiyear memberships continue until they expire.

- Safe Sport (SS) said CA wasn't doing good job of SS training. Maura Kent helped Hume. National site has a link to report with completion rates. 3 places one can look for training. USATF & SS weren't talking to each other. We are at 92% completion
- A webinar was broadcast recently on the new membership system.
  - Payment of certification fees was set up to be done by individuals. Currently, most associations pay so this is a problem
  - 2<sup>nd</sup> new item: An official would have to add their own photo. Cert Chairs objected. Hume concerned we would get a lot of selfies.
  - There are lots of unanswered questions about the new system.

D. Next Olympiad Recertification 2021

- Nothing new. Draft copy of Rules Review has 75 questions. Hume expects online test takers will fail for various reasons. Get to retake if you don't pass.
- 2019 & 2020 books can be used

E. Awards (Leon)

- Leon looked at records of awards that he has. First award is 1986.
- No record of awards in 1991. No reason given. Hume said he was in hospital at that time.
- Will awards be given in 2020?
  - Hume thinks some people should still be recognized. Not a full slate (Leon)
  - Leon foresees about ½ of the awards being given. Will consider presenting the major awards. (question by Murray)
  - Hume will ask Gordon Bockock whether National will present awards

F. Mentoring System (Joe Van Zant)

- More involvement this year.
- There is a lack of desire to get involved from former coaches and athletes. We must convince them that there is more to officiating than just knowing the event that you have done.

**V. Old Business**

- A. Officials Election Date Changes Amending Election Operating procedures to Coincide with General PAUSATF Officer Elections. (John M, John S., John L.)

- John Murray & JR discussed a possible conflict between our Operating Procedures and those of the PAUSATF. Our bylaws may not be entirely consistent with the Association but won't have an effect until 2021 elections. We will go through PA Secretary. John & JR believe that the safest course is to do nothing at this time (i.e., do not change the Operating Procedures).
- Discussion among the Executive Staff and decided no changes were necessary.
- Next January make sure we follow what Bylaws procedures require but for now we will table the matter.
- We have consistently elected our Board of Athletics members at the same time as our officers which may run afoul of the bylaws. This, too, can be postponed until we update operating procedures.

**Agreed to Table this item and bring it up in January 2021.**

B. PAUSATF Foundation, Officials Training Funds /Foundation Grants Strategic Plan (John S.)

- No grants to be given this year
- Must decide what to do for 2021.
- No current fundraising.
- Investments down; hope markets will recover.
- Looking for new Board members: people with Marketing skills, Fundraising skills, Financial/Accounting skills. Younger members desired. (Currently 5 Board members)
  - Have 2 groups: Old guys; younger women
  - Would like new members to be younger. Don't have to be Officials.
  - Looking to broaden the backgrounds of people on the Board.

C. Officials Recruitment/Marketing. (Phil/Jim M.)

- Jim Manha is concerned about retention of officials after officiating resumes
- Hume: Email blast about Clinics to general membership was good idea
- NCAA survey: did ask if we should be contacting more 1<sup>st</sup> responders

D. Financial Strategic Plan

Not discussed

E. JR: Last 7 – 8 years we are in better financial condition. Potential spending opportunities. What are our priorities? No current funds allocated for this.

- Cover Certification Fees (\$20) that goes to National
  - NCSI
  - Free clinics
  - Facility fees for Training
  - Association could pay a portion of the National membership fee
  - Common theme: minimize out-of-pocket expenses for an official
- JR: Don't budget expenses to be lost if not spent. No reserve accounts by committee.
- Manha: Consider offering new officials their 1<sup>st</sup> Pacific Association polo? (White). Starter bag, flags,
- \$3K estimated annual budget, ongoing. Caution supporting just new officials; need to help returning officials, too. May want to budget over 4 or 8 year cycle

**Phil to consolidate the Officials Wish List by end of July and then forward to JR before next meeting**

## **VI. New Business**

- A. Corona Virus update. How to run meets considering Social Distancing. Etc. (See NCAA Webpage)
  - NCAA 9 points: Resuming competition will be complicated
    - Sacramento will allow non-contact sports soon (Cross Country non-contact?)
    - Nevada has all comers meets scheduled in August
  - Hume: Struck by recommendation that coaches & officials over 60 shouldn't be involved
  - Shrock: Will we have to wear masks?
- B. Need to move 2021 Bay area clinic to earlier date (Jim Manha)
  - Not to benefit of Officials Training to be training week after week
  - Jim & Joe V to work this out.
- C. 2020 Golden West Invitational (Tentative 6/27/20)
  - Push back: Not until there is a vaccine
  - Leon: How can they have athletes if there was no season?
  - Phil: This is a PA sponsored meet.

- Manha: No. We are bringing people in from the outside. How can we guarantee safety if there is no testing?
- Shirey: If they go ahead, there will be relatively few athletes and few officials. Doesn't make sense.
- Murray: Recommends that PA OC takes the position that this meet not be held.

D. Update on the Evaluations Subcommittee and the recent action by the NOC. (John S.)

- John S: National Officials committee recommended to NOC that if officials don't finish evaluations those officials not available for National meets the following year.
- NOC: there will be a contract for those officials selected as Head Officials for National Meets. Agree to complete evaluations, review Best Practices.

E. Annual Meeting (John S. , Everyone)

- Should we plan on holding an annual in-person meeting again this year? (As you know, all USATF events have been cancelled or postponed indefinitely. As you also know, many of us are in the high risk category of being 60 or older.)
- If yes, would it still be the last Saturday in August (August 30) or a later date in the fall?
- If no, would it be a virtual meeting?
- If yes, would we still ask UC Davis to host? (The room usually offered would not allow for social distancing.)
- If yes and UC Davis can't afford to pay for meals, would we be willing to pay for our own meal? If no, would we change the schedule of the meeting so that a meal wouldn't be needed? If yes, would we be willing to pay more for food since it would likely be pre-wrapped sandwiches or boxed lunches? (Open platters of food are no longer considered safe.)
- If yes, would we still hold the annual raffle? As a fundraiser for the Foundation? Would we ask attendees to bring prizes?
- If no, would we still give out our annual awards?
- Normally would be scheduled for August 30 (first choice). In person first; virtual (Zoom) second
- Will we have an in-person meeting?
  - UC Davis facility is too small for 6 ft. social distancing (80 – 90 attendees last year)
  - Bower: Use auditorium at site like ARC
  - Other possibilities: Outside (in a stadium?)
  - Van Zant: Don't know which phase we will be in for opening up the economy

- Murray: Bylaws require us to have 2 meetings per year, one of which is the Annual Meeting. Should hold the meeting, at least virtual. Limit attendance.
  - Manha: Postpone meeting to October?
  - Shrock: PA has agreed to purchase a Zoom license (100 person limit). Will be available by August.
  - USATF has told Shrock that any association that feels they cannot safely hold an Annual Meeting, they may petition National not to hold a meeting
  - July 12 deadline to decide. Plan for more than 100 to attend via Zoom
- F. USATF Website going down tomorrow (May 4). Check it out before 9 PM tomorrow.
- G. Next Meeting: October 11 @ 1:00 PM.**
- Special meeting July 12 (COVID-19)
- H. Adjourned at 2:44