



# USATF *Pacific* Board of Athletics Meeting

**7:30pm – Tuesday November 12, 2019**

Meeting Recording: <https://www.freeconferencecall.com/wall/pausatfbofa#/history>

**Approved**

Members/guests on call: Jay Abbott, Fred Baer, Bill Bartel, Rick Berman, Tom Bernhard, Carl Bryant, Brooks Esser, JR Heberle, Irene Herman, Cris Houston, Jim Hume, Jim Manha, John Mansoor, Leroy Milam, Charles Murphy, Joseph Ols, Jean Pommier, Beth Price, Jon Price, Carl Rose, Dave Shrock, Charlotte Sneed, Kendal Spencer, Stephanie Trafton, Mark Winitz, Shirley Connors, Duane Wolterstorff.

1. Roll Call: Stephanie
2. September Minutes: Esser motions to approve September minutes. Shrock seconds. Motion carries.
3. Treasurers Report: Heberle. Final 2020 budget in PDF form will be posted on the website shortly. Approval of financial reports tabled till end of meeting to allow for review.
4. Financial Reports: Mansoor: National office is months behind on their payments. We've hit our membership goal for the year 7500. We're considerably behind our sanction goal we're at \$35000. And we wanted \$50000. Financial Strategic Plan is complimentary to our strategic plan and separate from auditing. Board of Athletics should look at current spending and see if we want to change that allocation in significant ways. This is a bigger project than we can accomplish at the September Board meeting therefor this strategic plan will inform the 2021 budget process.
5. Foundation Update: Abbott. A program is underway to raise money for the 2020 grant program. Goal is \$10K. The Foundation received a large bequest from George Kleeman specified for using for development. The money will be used to match current and future donations from the public. So far we have raised \$6500.00 and we're about \$3500.00 short of reaching that \$10000.00 goal. We will be sending email appeals to PA membership. We are interested in raising the number of donors and increasing awareness of the Foundations programs to our association.
6. Annual Meeting Report: Herman. Committee reps and delegates will receive up to \$700.00 reimbursement after submitting an expense report with your receipts to Irene Herman. You will be eligible for reimbursement after submitting written notes on the meetings you attended in your sport committees by December 31st. Deadline to submit expense reports and receipts is January 15th. Send all to Irene as she can compile reports and determine/forward eligible funded delegate receipts to Heike at PA office. PA hosted Breakfast Caucus meeting is December 6th Friday from 7-8am.
7. Meet updates: Mansoor/Herman
  - 2019 D2 XC at Haggin Oaks— Fires have not affected the venue yet. On track to compete as planned.
  - 2020 National XC Club Championship- December 12, 2020.
  - PA XC Champs 2019— LDR committee taken over as director due to Wason moving out of state. 2019 is healthy from a financial perspective. 2020 PA XC Champs is planned as a West Regional to be run on the National XC course. Rembao to coordinate both the PA and National XC champs on the same course.
  - 2021 Masters Track and Field National Championships
  - 2023 World XC—Oregon NOP discontinued therefore may not be happening as planned.
  - 2020 PA Open T&F Champs: Baer. Need input on combined masters/open champs. Targeting Sunday May 31st for the Open Meet. Venue still in discussion. Need input from Ols and Rose if this is to be a combined Masters/

Open meet. Mansoor asks for master committee and open committee to have a meeting and vote on this. Bylaws call for master and open clubs to determine when and where their meets should be. Herman/Sneed call for the committees to set a date for a meeting in the future, preferably before mid January.

- 2020 PA Masters T&F Champs: Ols. For a variety of reasons, Ols suggests that the masters meet not be tied to Sierra Gold meet. Mansoor has identified 23 clubs that are eligible to vote on where the meet should be held and Ols needs to hold a annual meeting to allow the committee to decide.
- 8. PA Awards Banquet - Irene Herman. 5:00PM-9:00 on February 1, 2020 at the Basque Cultural Center, 599 Railroad Ave, South San Francisco. Limit of 300 participants. Signup to be posted on website shortly. Each committee encouraged to submit pictures and award nominees. Each committee will host their own award presentations. Hall of Famers are encouraged to come. The Foundation is encouraged to get a grant athlete to speak on how the foundation has helped them in their training. Several suggest that there could be an opportunity for a fundraiser in conjunction with banquet to raise funds for the Foundation. All input and info should be sent to Irene to put on the registration page to be launched next week.
- 9. Committee Reports: Go to [pausatf.org](http://pausatf.org) meetings page to see the posted committee reports. Herman reports that membership is over 7400. Youth has grown 28% and LDR has grown 17%.
- 10. Awards Committee: Milam. Request for nominations for hall of fame and associations awards. Committee consists of Shrock, Milam and Mansoor. List of awards can be found on the [pausatf.org](http://pausatf.org) awards page along with nomination applications. Would like to double to amount of awards we gave last year.
- 11. SafeSport Update: Shrock. SafeSport certification will now need to be updated via the new website. An email was sent out to all PA members via constant contact today. If your certification is current you will be able to receive your certificate of completion there. If you are not yet certified for the current rolling two year period you will be directed to the course page. Once you complete the course you will be certified for the next two year period. There will be two opportunities in Reno to take the course in person. You must be in compliance by March 31st, 2020.
- 12. Future meeting dates: January 21st conference call, March 17th at Foster City Recreation Center, May 19th conference call, September 15th Annual Meeting (Location pending Foster City Rec Center and time TBA), November 17th in Sacramento. Shrock would like to consider the annual meeting in September to be held on Sunday September 20th and would like to call for a vote at the March meeting.
- 13. New Business: Shrock reports Level I training is to be at Chabot College on 18&19 of January. All interested coaches should apply for scholarship if interested. Winitz calls for strategic planning meeting to be held in March prior to the Board meeting.
- 14. Return to Treasurers Reports: Trafton motions to accept financial reports. Ols seconds. Motion carries.  
Trafton motions to adjourn meeting at 9:15PM. Herman seconds. No objections. Motion carries.

Respectfully Submitted,

Stephanie Trafton, Secretary of the Board of Athletics, PAUSATF