



PACIFIC ASSOCIATION YOUTH COMMITTEE MEETING

revised 01-01-2017

Date: Saturday February 18, 2017

Time: 10:00 AM

Location: Logan High School
1800 H St, Union City, CA 94587

Pacific Association Youth Committee:

You are invited to attend the Spring 2017 Pacific Association Youth Committee Meeting to be held on Saturday February 18th, at 10:00 AM at Logan High School in Union City. All interested parties are encouraged to attend.

Lunch will be provided. If you plan to attend, please R.S.V.P to: pa.YouthCommittee@gmail.com prior to February 10th to be guaranteed a meal. Please indicate if you have any dietary restrictions. We will do our best to accommodate your needs.

The primary focus of the meeting will be the scheduling and planning of the 2017 Pacific Association Youth Cross Country Season. Regular season Cross Country meet bids will be voted upon at this meeting. All Pacific Association youth clubs in good standing are eligible to bid to host a meet.

If there are dates with multiple clubs bidding to host a meet, a silent vote will be taken from all eligible Youth Committee voting members in attendance to determine which club will be awarded the meet on that date.

If your club is interested in hosting a meet, please send an e-mail to the Cross Country Chair, Cris Houston, at pa.youthXC@gmail.com no later than February 16, 2017. Please include: date requested, venue, proposed schedule and course map(if available). It will be beneficial to send a club representative to the meeting to present your plans to produce a high quality event. **Please note:** the last Grand Prix meet of the 2017 season will be on November 4, 2017.

A SafeSport presentation will be provided by Dave Shrock at the February 18 meeting for any coaches in need of the training. The course will take

approximately 90 minutes and will start immediately following lunch. Coaches in attendance will receive credit for completing the SafeSport training at the conclusion of the session. This training does not include tests or quizzes.

The training can also be completed online. [Safe Sport Online Training](#)(Link)

We encourage your attendance at the upcoming meeting on February 18th at James Logan High School.

Directions to James Logan High School:

Highway 880 North or South to Alvarado Niles exit. Take Alvarado Niles east towards H Street. School is on the left.

Pacific Association Youth Committee Fall Meeting

- **Saturday, February 18, 2017**
 - **Committee Meeting** 10:00 AM-12:00 PM
 - **LUNCH** 12:00-12:30 PM
 - **SafeSport Training** 12:30-2:00 PM
- James Logan High School
- 1800 H Street
- Union City, California

AGENDA

- **Roll Call** Sylvia Jones
- **Vote to approve October 2016 Meeting Minutes** Sylvia Jones
- **Treasurer's Reports** Duane Wolterstorff
 - 2016 Financial Report
 - 2016 Cross Country Volunteer Hours Approval
 - 2018 Budget discussion
- **Cross Country** Cris Houston
 - Critique 2016 Cross Country Season
 - 2017 Cross Country Schedule
 - 2018 Cross Country Junior Olympics, Reno-Tahoe
- **2017 Track and Field Season Update** Deborah Sample
- **2017 Championship Meet Locations** Charlotte Sneed
- **2017 Championship Meet Volunteers/Officials** Carl Bryant
- **Youth Code of Conduct Revision** Charlotte Sneed
- **New Business**
- **LUNCH**
- **SafeSport Training** Dave Shrock

Charlotte Sneed

Pacific Association Youth Chair
pa.YouthCommittee@gmail.com
925-628-0273

YOUTH SPORTS COMMITTEE CODE OF CONDUCT

We, the PACIFIC ASSOCIATION, believe the sport of TRACK & FIELD, CROSS COUNTRY, and RACE WALKING should be fun and an integral part of a sound educational program. We believe those who coach youth and work with youth are, first and foremost, teachers who have a duty to promote life skills and develop good character in our youth. All HEAD COACHES AND PARENTS OF UNATTACHED ATHLETES will be responsible for the actions of ATHLETES, ASSISTANT COACHES, TEAM PARENTS AND FAMILY MEMBERS involved with their club or program.

Spectators will be given one warning of inappropriate conduct. If the misconduct continues, they will be asked to leave by the MEET SECURITY, MEET DIRECTOR, ASSOCIATION CHAIR OR VICE CHAIR. If there is non-compliance, local authorities will be notified to complete the removal.

INAPPROPRIATE CONDUCT: Action detrimental (damaging) to the purposes of USATF or its members.

| <u>TYPES OF INAPPROPRIATE CONDUCT</u> | <u>MAXIMUM CONSEQUENCES FOR OFFENSES</u> |
|---|---|
| <p><u>Fighting</u> – Purposeful conflict between one or more persons, often involving violence and/or bodily injury.</p> | <p>1st – One (1) year suspension 2nd – Permanent ban from Association (does not apply to self-defense)</p> |
| <p><u>Verbal Threats</u> – Making a direct verbal threat to inflict harm.</p> | <p>1st – Thirty (30) day suspension 2nd – One (1) year suspension 3rd – Permanent ban from Association</p> |
| <p><u>Cheating</u> – A deception to profit a person or club; create an unfair advantage usually in one’s own interest at the expense of others. Deliberately violating Association rules and/or regulations.</p> | <p>1st – One (1) year suspension 2nd – Permanent ban from Association</p> |
| <p><u>Theft</u> – Wrongful taking of another’s property without consent.</p> | <p>1st – One (1) year suspension 2nd – Permanent ban from Association</p> |
| <p><u>Taunting</u> – Allowing a team to vocally ridicule or challenge other competitors or teams in a mocking or insulting manner.</p> | <p>1st – Warning 2nd – Thirty (30) day suspension 3rd – One (1) year suspension</p> |
| <p><u>Drugs / Alcohol</u> – There is zero tolerance for any drug or alcohol consumption at any USATF or Pacific Association sanctioned meet. Those arriving at a meet intoxicated will be prohibited from attending.</p> | <p>1st – One (1) year suspension 2nd – Permanent ban from Association</p> |
| <p><u>Unauthorized Access to Competition Areas</u> – Athletes, coaches or team parents on the field after the beginning of the first competition. (Continued on the next page)</p> | <p>1st – Warning 2nd – Thirty (30) day suspension</p> |

Disrespect of Officers, Officials, or Coaches

– An officer is any person holding office within the Pacific Association and/or USATF. Definition: To say or do something that shows a lack of respect for others, which includes but is not limited to rudeness, insults, discourteousness or failure to comply with an official’s instruction during a meet.

Recruitment of Athletes From Registered

Clubs – Once an athlete has registered with PA/USATF as a member of Club A in a calendar year another athlete, coach or other representative of Club B may not contact that athlete for purposes of recruiting to Club B. If an athlete decides to change Clubs on their own desire, the athlete must wait 90 days after their last competition with Club A before they can begin competing with Club B. Guardian of athlete must submit in writing to the PA/USATF Membership Chair the request to change clubs. The above instruction does not apply to an athlete initially registered as UNATTACHED.

A. If the coach is responsible:

- 1st – The coach will be disqualified from the meet. The affected team will be allowed to remain at the meet under other adult supervision.
- 2nd – The coach will be suspended for thirty (30) days.
- 3rd – The coach will be permanently banned from the Association.

B. If the coach is not involved:

- 1st – The coach will be advised to take internal action with the responsible party.
 - 2nd – The offender will be suspended for thirty (30) days.
 - 3rd – The offender will be permanently banned from the Association.
- 1st – One (1) year suspension for recruiting

**Pacific Association Youth Committee
2016 Cross Country Team Volunteer Meet Hours Reconciliation**

| Team Name | Total Hours Worked | Total Payout |
|----------------------------------|--------------------------|--------------------|
| Angels Track Club | 22 | \$ 210.53 |
| Contra Costa Cheetahs Track Club | 60 | \$ 574.14 |
| Diablo Valley Track Club | 5 | \$ 47.85 |
| H.P. Classic Track Club | 20 | \$ 191.39 |
| High Speed Track Club | 14 | \$ 133.97 |
| Mission Valley Track Club | 4 | \$ 38.28 |
| Mt. Diablo Heat Track Club | 6 | \$ 57.42 |
| Oak Hill Racing Track Club | 13 | \$ 124.40 |
| Peninsula Flyers Track Club | 13 | \$ 124.40 |
| Santa Rosa Express Track Club | 15 | \$ 143.54 |
| Sacramento Elite Track Club | 8 | \$ 76.56 |
| Team Onalysis Track Club | 16 | \$ 153.11 |
| Truckee Runners Track Club | 7 | \$ 66.99 |
| Woodside Wildebeasts | 6 | \$ 57.42 |
| TOTAL PAYOUT | 209 | \$ 2,000.00 |

Dates for the meets were November 20 and 27, 2016
Folsom High School

**PACIFIC ASSOCIATION OF USA TRACK AND FIELD
YOUTH COMMITTEE
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS
2016 TRACK & FIELD AND CROSS COUNTRY SEASON
JANUARY 1, 2016 THROUGH FEBRUARY 6, 2017**

SUMMARY

| | <u>12 Months Budget</u> | <u>Actual</u> | <u>Budget Variance</u> |
|---|-----------------------------|------------------------|----------------------------|
| Events Income | | | |
| Youth Track Meets | | | |
| Pacific Association Championship | \$ 20,800 | \$ 23,011.50 | \$ 2,212 |
| Pacific Association Junior Olympic Championship | - | - | - |
| Region 16 Combined Events Championship | 500 | 1,580.00 | 1,080 |
| Region 16 Track and Field Championship | 25,000 | 31,750.00 | 6,750 |
| Pacific Association Cross Country Meet | 4,500 | 5,380.00 | 880 |
| Region 14 Cross Country Meet | 5,000 | 6,310.00 | 1,310 |
| | <u>\$ 55,800</u> | <u>\$ 68,031.50</u> | <u>\$ 12,232</u> |
| Events Expenditures | | | |
| Youth Track Meets | | | |
| Pacific Association Championship | \$ 16,500 | \$ 13,970.83 | \$ 2,529 |
| Pacific Association Junior Olympic Championship | - | - | - |
| Region 16 Combined Events Championship | 5,150 | 4,199.58 | 950 |
| Region 16 Track and Field Championship | 14,500 | 20,959.34 | (6,459) |
| Pacific Association Cross Country Meet | 3,200 | 2,659.91 | 540 |
| Cross Country Grand Prix | 1,500 | 953.71 | 546 |
| Region 14 Cross Country Meet | 2,425 | 2,047.41 | 378 |
| National Junior Olympic Cross Country Meet | 800 | 1,187.92 | (388) |
| Medical - Club Meets | 2,800 | 4,631.25 | (1,831) |
| Fee for Registration Software - Club Meets | 1,500 | 125.00 | 1,375 |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| | <u>\$ 48,375</u> | <u>\$ 50,734.95</u> | <u>\$ (2,360)</u> |
| Committees | | | |
| Youth | | | |
| Administration | \$ 1,000 | \$ 626.43 | \$ 374 |
| Equipment | 500 | - | 500 |
| Meet Support Paid to Clubs | 12,000 | 12,000.00 | - |
| Meetings/Convention | 1,300 | 1,300.00 | - |
| | <u>\$ 14,800</u> | <u>\$ 13,926.43</u> | <u>\$ 874</u> |
| Excess Revenue/Loss | <u>\$ (7,375)</u> | <u>\$ 3,370.12</u> | <u>\$ 10,745</u> |

Revised February 9, 2017

**Pacific Association
2018 Proposed Youth Budget**

SUMMARY

| | Actual 2011 | Actual 2012 | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|--|------------------|------------------|------------------|------------------|------------------|---------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| Events Income | | | | | | | | | | |
| Youth Track Meets | | | | | | | | | | |
| Shor/Sheppard Classic | \$ - | \$ 5,356 | \$ 6,265 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Pacific Association Championship | 17,257 | 12,828 | 18,485 | 19,474 | 20,787 | 23,011 | 20,800 | 20,800 | 20,800 | - |
| PA Subbantam Championship | 520 | 816 | - | - | - | - | - | - | - | - |
| PA Junior Olympic Championship | 2,029 | 15,440 | 19,492 | 21,233 | 20,198 | - | - | 20,200 | 20,200 | 20,200 |
| Region 14 Combined Event Championship | 867 | - | 430 | - | 990 | - | - | 900 | - | - |
| Region 16 Combined Event Championship | - | - | - | - | - | 1,580 | 500 | - | - | (500) |
| Region 14 Track and Field Championship | 14,101 | - | 14,797 | - | 10,359 | - | - | 10,500 | - | - |
| Region 16 Track and Field Championship | - | - | - | - | - | 31,750 | 25,000 | - | - | (25,000) |
| Pacific Association Cross Country Meet | 3,764 | 7,278 | 4,225 | 4,090 | 5,865 | 5,380 | 4,500 | 5,800 | 5,300 | 800 |
| Region 14 Cross Country Meet | - | 5,370 | - | 5,550 | - | 6,310 | 5,000 | - | 6,000 | 1,000 |
| | <u>\$ 38,538</u> | <u>\$ 47,088</u> | <u>\$ 63,694</u> | <u>\$ 50,347</u> | <u>\$ 58,199</u> | <u>\$ 68,031</u> | <u>\$ 55,800</u> | <u>\$ 58,200</u> | <u>\$ 52,300</u> | <u>\$ (3,500)</u> |
| Events Expenditures | | | | | | | | | | |
| Youth Track Meets | | | | | | | | | | |
| Shor/Sheppard Classic | \$ - | \$ 1,010 | \$ 3,108 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Pacific Association Championship | 5,405 | 13,438 | 14,613 | 9,128 | 11,385 | 13,971 | 16,500 | 14,300 | 14,300 | (2,200) |
| PA Subbantam Championship | 3,778 | 791 | - | - | - | - | - | - | - | - |
| PA Junior Olympic Championship | 7,045 | 9,791 | 10,230 | 8,995 | 10,970 | - | - | 13,700 | 13,700 | 13,700 |
| Region 14 Combined Event Championship | 1,173 | - | 3,360 | - | 1,710 | - | - | 4,300 | - | - |
| Region 16 Combined Event Championship | - | - | - | - | - | 4,200 | 5,150 | - | - | (5,150) |
| Region 14 Track and Field Championship | 8,176 | - | 11,145 | - | 9,761 | - | - | 12,050 | - | - |
| Region 16 Track and Field Championship | - | - | - | - | - | 20,959 | 14,500 | - | - | (14,500) |
| Pacific Association Cross Country Meet | 2,226 | 3,683 | 1,399 | 2,336 | 2,685 | 2,660 | 3,200 | 3,575 | 3,575 | 375 |
| Cross Country Grand Prix | - | - | - | 728 | 806 | 954 | 1,500 | 1,500 | 1,500 | - |
| Region 14 Cross Country Meet | - | - | - | 1,906 | - | 2,047 | 2,425 | - | 2,425 | - |
| National Jr. Olympic Cross Country Meet | 1,316 | 1,204 | 697 | 640 | 414 | 1,188 | 800 | 700 | 700 | (100) |
| Medical - Club Meets | 2,100 | 1,958 | 2,650 | 2,781 | 3,698 | 4,631 | 2,800 | 5,000 | 5,000 | 2,200 |
| Fee for Registration Software - club meets | 500 | 125 | 875 | 1,500 | - | 125 | 1,500 | 1,500 | 1,500 | - |
| | <u>\$ 31,719</u> | <u>\$ 32,000</u> | <u>\$ 48,077</u> | <u>\$ 28,014</u> | <u>\$ 41,429</u> | <u>\$ 50,735</u> | <u>\$ 48,375</u> | <u>\$ 56,625</u> | <u>\$ 42,700</u> | <u>\$ (5,675)</u> |
| Committees | | | | | | | | | | |
| Youth | | | | | | | | | | |
| Administration | \$ 743 | \$ 1,089 | \$ 641 | \$ 1,125 | \$ 798 | \$ 626 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ - |
| Equipment | - | - | \$ - | \$ - | \$ 4,803 | \$ - | \$ 500 | \$ 500 | \$ 500 | - |
| Meet Support Paid to Clubs | 1,000 | 1,000 | \$ 9,930 | \$ 9,532 | \$ 12,210 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | - |
| Meetings/Convention | - | - | \$ - | \$ - | \$ 500 | \$ 1,300 | \$ 1,300 | \$ 1,200 | \$ 1,200 | (100) |
| | <u>\$ 1,743</u> | <u>\$ 2,089</u> | <u>\$ 10,571</u> | <u>\$ 10,657</u> | <u>\$ 18,311</u> | <u>\$ 13,926</u> | <u>\$ 14,800</u> | <u>\$ 14,700</u> | <u>\$ 14,700</u> | <u>\$ (100)</u> |
| Excess Revenue (Loss) | \$ 5,076 | \$ 12,999 | \$ 5,046 | \$ 11,676 | \$ (1,541) | \$ 3,370 | \$ (7,375) | \$ (13,125) | \$ (5,100) | \$ 2,275 |

2018 Proposed Youth Budget

INCOME

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|---|------------------|------------------|------------------|---------------------------|----------------------------|----------------------------|----------------------------|-----------------|
| SHOR/SHEPPARD CLASSIC | | | | | | | | |
| Entry Fees | \$ 6,265 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | <u>\$ 6,265</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| PACIFIC ASSOCIATION TRACK & FIELD CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ 16,870 | \$ 17,652 | \$ 18,787 | \$ 21,390 | \$ 19,000 | \$ 19,000 | \$ 19,000 | \$ - |
| Merchandise | 1,615 | 1,822 | 2,000 | 1,621 | 1,800 | 1,800 | 1,800 | - |
| Total | <u>\$ 18,485</u> | <u>\$ 19,474</u> | <u>\$ 20,787</u> | <u>\$ 23,011</u> | <u>\$ 20,800</u> | <u>\$ 20,800</u> | <u>\$ 20,800</u> | <u>\$ -</u> |
| PACIFIC ASSOCIATION TRACK & FIELD JUNIOR OLYMPICS CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ 17,094 | \$ 18,263 | \$ 18,198 | \$ - | \$ - | \$ 18,200 | \$ 18,200 | \$ - |
| Merchandise | 2,398 | 2,970 | 2,000 | - | - | 2,000 | 2,000 | - |
| Total | <u>\$ 19,492</u> | <u>\$ 21,233</u> | <u>\$ 20,198</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 20,200</u> | <u>\$ 20,200</u> | <u>\$ -</u> |
| REGION 14 COMBINED EVENT CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ 430 | \$ - | \$ 990 | \$ - | \$ - | \$ 900 | \$ - | \$ (900) |
| Total | <u>\$ 430</u> | <u>\$ -</u> | <u>\$ 990</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 900</u> | <u>\$ -</u> | <u>\$ (900)</u> |
| REGION 16 COMBINED EVENT CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ - | \$ - | \$ - | \$ 1,580 | \$ 500 | \$ - | \$ - | \$ - |
| Total | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 1,580</u> | <u>\$ 500</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

2018 Proposed Youth Budget

INCOME

| | <u>Actual 2013</u> | <u>Actual 2014</u> | <u>Actual 2015</u> | <u>Actual To Date 2016</u> | <u>Approved Budget 2016</u> | <u>Approved Budget 2017</u> | <u>Proposed Budget 2018</u> | <u>Difference</u> |
|--|-------------------------|-------------------------|-------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| REGION 14 TRACK AND FIELD CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ 10,311 | \$ - | \$ 8,359 | \$ - | \$ - | \$ 8,500 | \$ - | \$ (8,500) |
| Merchandise | 4,486 | - | 2,000 | - | - | 2,000 | - | (2,000) |
| Total | <u>\$ 14,797</u> | <u>\$ -</u> | <u>\$ 10,359</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 10,500</u> | <u>\$ -</u> | <u>\$ (10,500)</u> |
| REGION 16 TRACK AND FIELD CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ - | \$ - | \$ - | \$ 30,128 | \$ 22,000 | \$ - | \$ - | \$ - |
| Merchandise | - | - | - | 1,622 | 3,000 | - | - | - |
| Total | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 31,750</u> | <u>\$ 25,000</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| PACIFIC ASSOCIATION CROSS COUNTRY JUNIOR OLYMPIC CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ 3,594 | \$ 4,090 | \$ 4,840 | \$ 5,380 | \$ 4,000 | \$ 4,800 | \$ 5,300 | \$ 500 |
| Merchandise | 631 | - | 1,025 | - | 500 | 1,000 | - | (1,000) |
| Total | <u>\$ 4,225</u> | <u>\$ 4,090</u> | <u>\$ 5,865</u> | <u>\$ 5,380</u> | <u>\$ 4,500</u> | <u>\$ 5,800</u> | <u>\$ 5,300</u> | <u>\$ (500)</u> |
| REGION 14 CROSS COUNTRY CHAMPIONSHIP | | | | | | | | |
| Entry Fees | \$ - | \$ 5,550 | \$ - | \$ 6,310 | \$ 5,000 | \$ - | \$ 6,000 | \$ 6,000 |
| Total | <u>\$ -</u> | <u>\$ 5,550</u> | <u>\$ -</u> | <u>\$ 6,310</u> | <u>\$ 5,000</u> | <u>\$ -</u> | <u>\$ 6,000</u> | <u>\$ 6,000</u> |
| TOTAL INCOME | <u>\$ 63,694</u> | <u>\$ 50,347</u> | <u>\$ 58,199</u> | <u>\$ 68,031</u> | <u>\$ 55,800</u> | <u>\$ 58,200</u> | <u>\$ 52,300</u> | <u>\$ (5,900)</u> |

2018 Proposed Youth Budget

PACIFIC ASSOCIATION CHAMPIONSHIP EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|------------------------------------|-------------------------|------------------------|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|--------------------|
| Hotels | \$ - | \$ 3,546 | \$ 3,714 | \$ 5,503 | \$ 5,000 | \$ 4,000 | \$ 4,000 | \$ - |
| Facility Rental Fee | - | - | - | - | 2,000 | 2,000 | 2,000 | - |
| Finish line and meet manager | 2,000 | 1,750 | 2,480 | 2,500 | 2,500 | 2,500 | 2,500 | - |
| Awards | - | 2,131 | 1,523 | 3,851 | 2,100 | 2,100 | 2,100 | - |
| Food for volunteers | 1,322 | 928 | 1,640 | 960 | 1,200 | 1,400 | 1,400 | - |
| Mileage Reimbursement | 40 | - | - | 187 | 200 | 200 | 200 | - |
| Starter | 146 | 118 | 178 | 210 | 200 | 200 | 200 | - |
| Officials | - | - | - | 250 | 1,500 | 500 | 500 | - |
| Medical | - | 450 | 500 | 510 | 800 | 600 | 600 | - |
| Porta potties | 445 | 205 | 262 | - | 400 | 400 | 400 | - |
| Miscellaneous | 875 | - | 1,088 | - | 600 | 400 | 400 | - |
| Credit Card Charges - Unidentified | 9,785 | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ 14,613</u> | <u>\$ 9,128</u> | <u>\$ 11,385</u> | <u>\$ 13,971</u> | <u>\$ 16,500</u> | <u>\$ 14,300</u> | <u>\$ 14,300</u> | <u>\$ -</u> |

2018 Proposed Youth Budget

PACIFIC ASSOCIATION JUNIOR OLYMPIC CHAMPIONSHIP EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|------------------------------|-------------------------|------------------------|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|--------------------|
| Hotels | \$ 4,217 | \$ 4,055 | \$ 4,777 | \$ - | \$ - | \$ 5,000 | \$ 5,000 | \$ - |
| Facility Rental Fee | 1,800 | 100 | 1,218 | - | - | 2,000 | 2,000 | - |
| Finish line and meet manager | 2,000 | 1,800 | 2,510 | - | - | 3,000 | 3,000 | - |
| Food for volunteers | 1,231 | 1,474 | 1,281 | - | - | 1,300 | 1,300 | - |
| Mileage Reimbursement | 54 | - | - | - | - | 200 | 200 | - |
| Starter | 340 | 120 | 174 | - | - | 200 | 200 | - |
| Officials | - | - | - | - | - | 750 | 750 | - |
| Medical | 588 | 750 | 1,010 | - | - | 750 | 750 | - |
| Porta potties | - | 696 | - | - | - | 400 | 400 | - |
| Miscellaneous | - | - | - | - | - | 100 | 100 | - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ 10,230</u> | <u>\$ 8,995</u> | <u>\$ 10,970</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 13,700</u> | <u>\$ 13,700</u> | <u>\$ -</u> |

Revised February 9, 2017

2018 Proposed Youth Budget

REGION 14 COMBINED EVENTS CHAMPIONSHIP EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|------------------------------|------------------------|--------------------|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Hotels | \$ 835 | \$ - | \$ 839 | \$ - | \$ - | \$ 500 | \$ - | \$ (500) |
| Facility Rental Fee | 1,290 | - | - | - | - | 1,500 | - | (1,500) |
| Finish line and meet manager | 400 | - | 400 | - | - | 1,000 | - | (1,000) |
| Food for volunteers | - | - | 409 | - | - | 500 | - | (500) |
| Mileage Reimbursement | - | - | - | - | - | - | - | - |
| Starter | - | - | 62 | - | - | 100 | - | (100) |
| Officials | - | - | - | - | - | 100 | - | (100) |
| Medical | 825 | - | - | - | - | 600 | - | (600) |
| Porta potties | - | - | - | - | - | - | - | - |
| Miscellaneous | 10 | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ 3,360</u> | <u>\$ -</u> | <u>\$ 1,710</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 4,300</u> | <u>\$ -</u> | <u>\$ (4,300)</u> |

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REGION 16 COMBINED EVENTS CHAMPIONSHIP EXPENDITURES

| | <u>Actual 2013</u> | <u>Actual 2014</u> | <u>Actual 2015</u> | <u>Actual To Date 2016</u> | <u>Approved Budget 2016</u> | <u>Approved Budget 2017</u> | <u>Proposed Budget 2018</u> | <u>Difference</u> |
|------------------------------|------------------------|------------------------|------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------|
| Hotels | \$ - | \$ - | \$ - | \$ 1,553 | \$ 1,000 | \$ - | \$ - | \$ - |
| Facility Rental Fee | - | - | - | - | 1,500 | - | - | - |
| Finish line and meet manager | - | - | - | 1,500 | 750 | - | - | - |
| Food for volunteers | - | - | - | 517 | 500 | - | - | - |
| Mileage Reimbursement | - | - | - | - | - | - | - | - |
| Starter | - | - | - | 20 | 100 | - | - | - |
| Officials | - | - | - | - | 500 | - | - | - |
| Medical | - | - | - | 610 | 800 | - | - | - |
| Porta potties | - | - | - | - | - | - | - | - |
| Miscellaneous | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 4,200</u> | <u>\$ 5,150</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

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2018 Proposed Youth Budget

REGION 14 TRACK AND FIELD CHAMPIONSHIP EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|-------------------------------|-------------------------|--------------------|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|---------------------------|
| Hotels | \$ 4,023 | \$ - | \$ 4,006 | \$ - | \$ - | \$ 4,000 | \$ - | \$ (4,000) |
| Facility Rental Fee | 4,184 | - | 1,088 | - | - | 2,000 | - | (2,000) |
| Finish line and meet manager | 2,000 | - | 2,420 | - | - | 2,500 | - | (2,500) |
| Awards for 4th and 5th Places | - | - | - | - | - | - | - | - |
| Food for volunteers | - | - | 1,216 | - | - | 1,400 | - | (1,400) |
| Mileage Reimbursement | - | - | - | - | - | 200 | - | (200) |
| Starter | - | - | 64 | - | - | 200 | - | (200) |
| Officials | 146 | - | 87 | - | - | 650 | - | (650) |
| Medical | 437 | - | 800 | - | - | 600 | - | (600) |
| Porta potties | - | - | - | - | - | 400 | - | (400) |
| Miscellaneous | 355 | - | 80 | - | - | 100 | - | (100) |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ 11,145</u> | <u>\$ -</u> | <u>\$ 9,761</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 12,050</u> | <u>\$ -</u> | <u>\$ (12,050)</u> |

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REGION 16 TRACK AND FIELD CHAMPIONSHIP EXPENDITURES

| | <u>Actual 2013</u> | <u>Actual 2014</u> | <u>Actual 2015</u> | <u>Actual To Date 2016</u> | <u>Approved Budget 2016</u> | <u>Approved Budget 2017</u> | <u>Proposed Budget 2018</u> | <u>Difference</u> |
|------------------------------|------------------------|------------------------|------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------|
| Hotels | \$ - | \$ - | \$ - | \$ 5,556 | \$ 5,000 | \$ - | \$ - | \$ - |
| Facility Rental Fee | - | - | - | 5,258 | 2,000 | - | - | - |
| Finish line and meet manager | - | - | - | 3,000 | 2,500 | - | - | - |
| Food for volunteers | - | - | - | 1,086 | 1,400 | - | - | - |
| Mileage Reimbursement | - | - | - | 70 | 400 | - | - | - |
| Starter | - | - | - | 273 | 200 | - | - | - |
| Officials | - | - | - | 700 | 1,500 | - | - | - |
| Medical | - | - | - | 1,907 | 1,000 | - | - | - |
| Porta potties | - | - | - | 655 | 400 | - | - | - |
| Miscellaneous | - | - | - | 2,454 | 100 | - | - | - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 20,959</u> | <u>\$ 14,500</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |

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PACIFIC ASSOCIATION CROSS COUNTRY JUNIOR OLYMPIC CHAMPIONSHIP EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|-------------------------------------|------------------------|------------------------|------------------------|---------------------------|----------------------------|----------------------------|----------------------------|--------------------|
| Pacific Association Meet | | | | | | | | |
| Hotels | \$ - | \$ - | \$ 133 | \$ 250 | \$ 200 | \$ 200 | \$ 200 | \$ - |
| Starter | - | - | 75 | - | - | 100 | 100 | - |
| Chip Timing | 695 | 600 | 1,000 | 750 | 700 | 1,000 | 1,000 | - |
| Course Rental | 400 | 456 | 349 | 500 | 500 | 500 | 500 | - |
| Officials | - | - | - | - | 500 | 500 | 500 | - |
| Trophies and Awards | 304 | 225 | 225 | - | 250 | 250 | 250 | - |
| Food for volunteers | - | 402 | 287 | 579 | 400 | 400 | 400 | - |
| Medical | - | 340 | 475 | 293 | 350 | 475 | 475 | - |
| Restroom Rental | - | - | - | 288 | - | - | - | - |
| Mileage | - | - | 129 | - | - | 150 | 150 | - |
| Supplies | - | 313 | 12 | - | 300 | - | - | - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ 1,399</u> | <u>\$ 2,336</u> | <u>\$ 2,685</u> | <u>\$ 2,660</u> | <u>\$ 3,200</u> | <u>\$ 3,575</u> | <u>\$ 3,575</u> | <u>\$ -</u> |
| Cross Country Grand Prix | | | | | | | | |
| Awards | \$ - | \$ 728 | \$ 806 | \$ 954 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ -</u> | <u>\$ 728</u> | <u>\$ 806</u> | <u>\$ 954</u> | <u>\$ 1,500</u> | <u>\$ 1,500</u> | <u>\$ 1,500</u> | <u>\$ -</u> |

2018 Proposed Youth Budget

CROSS COUNTRY CHAMPIONSHIP EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|---------------------------------------|----------------|-----------------|----------------|---------------------------|----------------------------|----------------------------|----------------------------|-----------------|
| Region 14 Meet | | | | | | | | |
| Hotels | \$ - | \$ - | \$ - | \$ - | \$ 200 | \$ - | \$ 200 | \$ 200 |
| Chip Timing | - | 600 | - | 750 | 700 | - | 700 | 700 |
| Course Rental | - | 456 | - | 250 | 450 | - | 450 | 450 |
| Officials | - | - | - | - | 100 | - | 100 | 100 |
| Trophies | - | 136 | - | - | 225 | - | 225 | 225 |
| Food for volunteers | - | 279 | - | 347 | 300 | - | 300 | 300 |
| Medical | - | 340 | - | 276 | 350 | - | 350 | 350 |
| Restroom Rental | - | - | - | 288 | - | - | - | - |
| Supplies | - | 95 | - | 136 | 100 | - | 100 | 100 |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | \$ - | \$ 1,906 | \$ - | \$ 2,047 | \$ 2,425 | \$ - | \$ 2,425 | \$ 2,425 |
| National Junior Olympic Meet | | | | | | | | |
| Heated tent for athletes at Nationals | \$ 697 | \$ 640 | \$ 414 | \$ 1,188 | \$ 800 | \$ 700 | \$ 700 | \$ - |
| | - | - | - | - | - | - | - | - |
| TOTAL EXPENDITURES | \$ 697 | \$ 640 | \$ 414 | \$ 1,188 | \$ 800 | \$ 700 | \$ 700 | \$ - |

2018 Proposed Youth Budget

EVENTS EXPENDITURES

| | <u>Actual 2013</u> | <u>Actual 2014</u> | <u>Actual 2015</u> | <u>Actual To Date 2016</u> | <u>Approved Budget 2016</u> | <u>Approved Budget 2017</u> | <u>Proposed Budget 2018</u> | <u>Difference</u> |
|---|------------------------|------------------------|------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------|
| Expenditures for Club Meets | | | | | | | | |
| Medical | <u>\$ 2,650</u> | <u>\$ 2,781</u> | <u>\$ 3,698</u> | <u>\$ 4,631</u> | <u>\$ 2,800</u> | <u>\$ 5,000</u> | <u>\$ 5,000</u> | <u>\$ -</u> |
| Fee for Registration Software for club meets | <u>\$ 875</u> | <u>\$ 1,500</u> | <u>\$ -</u> | <u>\$ 125</u> | <u>\$ 1,500</u> | <u>\$ 1,500</u> | <u>\$ 1,500</u> | <u>\$ -</u> |

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COMMITTEE EXPENDITURES

| | Actual 2013 | Actual 2014 | Actual 2015 | Actual To Date 2016 | Approved Budget 2016 | Approved Budget 2017 | Proposed Budget 2018 | Difference |
|---|------------------------|------------------------|-------------------------|---------------------------|----------------------------|----------------------------|----------------------------|--------------------|
| Administration | | | | | | | | |
| Budget | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ - |
| Food for Youth meetings | 641 | 671 | 798 | 626 | - | - | - | - |
| Miscellaneous | - | 454 | - | - | - | - | - | - |
| TOTAL EXPENDITURES | <u>\$ 641</u> | <u>\$ 1,125</u> | <u>\$ 798</u> | <u>\$ 626</u> | <u>\$ 1,000</u> | <u>\$ 1,000</u> | <u>\$ 1,000</u> | <u>\$ -</u> |
| Equipment | | | | | | | | |
| Portable PA system | \$ - | \$ - | \$ 4,803 | \$ - | \$ - | \$ - | \$ - | \$ - |
| New and Replacement Equipment | - | - | - | - | 500 | 500 | 500 | - |
| TOTAL EXPENDITURES | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 4,803</u> | <u>\$ -</u> | <u>\$ 500</u> | <u>\$ 500</u> | <u>\$ 500</u> | <u>\$ -</u> |
| Meet Support Paid to Clubs - Based on Volunteer Hours per Club | | | | | | | | |
| Track and Field - Paid in October/November | \$ 9,930 | \$ 9,532 | \$ 10,210 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ - |
| Cross Country - Paid in February/March (2) | - | - | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | - |
| TOTAL EXPENDITURES | <u>\$ 9,930</u> | <u>\$ 9,532</u> | <u>\$ 12,210</u> | <u>\$ 12,000</u> | <u>\$ 12,000</u> | <u>\$ 12,000</u> | <u>\$ 12,000</u> | <u>\$ -</u> |
| Meetings/Convention | | | | | | | | |
| Two Attendees, Youth Section, National Conf. | \$ - | \$ - | \$ 500 | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ - |
| Second Youth Attendee to National Conf. (1) | - | - | - | 900 | 900 | 800 | 800 | - |
| TOTAL EXPENDITURES | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 500</u> | <u>\$ 1,300</u> | <u>\$ 1,300</u> | <u>\$ 1,200</u> | <u>\$ 1,200</u> | <u>\$ -</u> |

(1) The Youth Committee is trying to provide the same amount as the other delegates. If the delegate amount increases, please increase this amount to match the delegate amount.

(2) The volunteer hours will be from the 2015 Cross Country season that will be approved at the coaches meeting in February 2016. Payment will be processed after the coaches meeting.

Pacific Association Youth Club Meeting – October 15, 2016

Attendees

LaDonna Aubert, Duane Wolterstorff, Arun Vatturi, Ginger Verneiu, Paul Heglar, Will Pittman, Deborah Sample, Robert Avila, Michael Davidson, Stacey Davidson, Lawanda Young, Jorge Quero, Greg Newman, Brunet Lux, Dave Shrock, Evangela Dixon, John Knowles, Alicia Stansbury, Don Harding, Virginia Simms, Joanne Camargo, Sam Burns, Denise Williams West, Cris Houston, Myiesha Edgerly, Conella Edgerly, Jr., Charlotte Sneed, Otis Campbell, Sylvia Jones

Meeting was called to order @ 10:27 am by Charlotte Sneed

February, 2016 meeting minutes were approved – 10 – 0 – 3.

2017 Youth Committee Budget Update

Duane Wolterstorff went over the 2015 and 2016 track and field and cross country budget. We discussed the fact that PAUSATF youth membership increased by 822 athletes in 2016 and the executive board needs to understand/acknowledge that youth adds a lot of \$\$ to the coffers.

Duane will provide more detail more detail on the budget in the way of line item breakdowns to provide a better understanding for coaches' understanding of finances and budget.

It was also brought out that better attendance at the executive board meeting in September and March in Foster City would create better understanding and allow us to get bigger chunks of the \$\$ in the budget. Complete budget and line items are posted on the USATF website.

We voted to approve the following financial items:

- . 2016 Financial Disbursements statement approved – 16 – 0 – 1.
- . 2015 Cross Country Team Volunteer Hours Payout – 16 – 0 – 1.
- . 2016 Track/Field Team Volunteer Hours Payout – 15 – 0 – 2.

2016 Track/Field Season Critique

- Sam Burns brought up lack of security and clubs running out of awards at the meets. It was brought out that it's sometimes difficult to foresee how many athletes to expect prior to the meet. As to security, Greg Newman stepped up. He will request a quote to provide security for each meet for the season.
- There was an issue with an unregistered athlete who competed with one club at the beginning of the season and then signed up with a different club later on, causing an issue. Dave Shrock will see to it that the association staff (Heike) notify coaches when an athlete is removed from their roster.

- There was some discussion about the lack of entertainment and activities at the JOs this year and also positive comments about the fact that the entertainment / activities were geared toward the kids and they, as well as the parents, enjoyed it.
- Don Harding brought up the fact that coaches need to be cognizant of the fact that unregistered athletes are uninsured athletes and pose a risk to the clubs who allow it.
- Brunet Lux voiced concern about the length of the one day meets. He suggested that maybe clubs who have back to back meets work together when scheduling, so that one can offer the 200m and the other would offer the 400m, etc.

2016 Cross Country Season Update – Cris Houston

Cris gave update of cross country season. We're seeing a higher number of cross country athletes this year.

2017 Track / Field Meet Schedule – Deborah Sample / Joanne Camargo

We voted to approve the new track and field schedule. Season begins on 3/4/16 with only three open dates – 3/4/16, 4/15/16 and 5/13/16 - 18 – 0 – 0.

2017 Lake Tahoe Track & Field Festival – Anthony Davis

Anthony gave a presentation, inviting all to his diversity relays festival in Lake Tahoe on August 4 – 6, 2017. Festival scheduled to be at South Tahoe Middle School and will include such events as family 4x100 relay, racewalk relay, pole vault exhibition, etc. Additional info at antrack2015@gmail.com.

2017 Championship Meet Volunteers/Officials – Don Harding

Don gave update and reminded everyone that all officials must recertify this year.

USATF Coaches Education – Dave Shrock

Dave encouraged clubs to apply for one of the eight level 1 scholarships available.

Right now we are required to use NCSI background checker instead of TCSLogiq. Shrock working to get us to one background check system, preferably Livescan, since that's what we have in place already.

Code of Conduct

There was discussion about the need for updated Code of Conduct. A committee was made up of Sam Burns, Will Pittman and John Knowles will review and update the document and send to Charlotte.

Meeting adjourned @ 1:20 pm