



GUIDELINES FOR SUPPORTING OFFICIALS AND THE OFFICIALS ORGANIZATION

Care and feeding of officials at the meet

The following amenities are expected for our members at all meets:

Free Parking within three blocks of the facility

Beverages (water; sports drinks; fruit juices, etc.) for meets longer than 3 hours

Meal(s) during meets that are scheduled over normal meal times of noon and (or) 6 PM.

Other considerations:

Rooms for invited officials having to commute more than 50 miles or one hour to a two- or more-day meet.

Reimbursement for transportation fuel or other transportation expenses—offered to all meet officials on a reasonably equal basis based on mileage for a round trip at least \$0.15 per mile with mileage determined per Google map. This method of compensation has advantage that it is not taxable income since is reimbursement for actual expense.

An alternative is to pay officials. The suggested rates are \$50 per day minimum for 4-6 hour day . If for all day i.e. 8 or more hours \$100. This compensation is generally considered income and therefore taxable.

Support for the Pacific Association Officials Committee

The Pacific Association Officials Committee's mission is to recruit, train, and certify officials to provide safe and fair officiating at track and field, long distance running, race-walk, and cross country meets within Pacific Association's geographic area and nationally.

Donations to Pacific Association-USATF, earmarked for the Officials Committee, help defray costs for recruiting, clinics, rulebooks, uniforms, liability insurance, and the newsletter *Turns and Distances*.

When requested the following guidelines should be quoted to those wishing to help:

PAOC looks for donations from meets meeting the following descriptions:

- more than 8 invited teams, league championships or higher (or)
- more than 12 athletes in most field events (or)
- more than 15 Pacific Association officials working

The suggested donations for such major meets are

- For meets smaller than 100 athlete events described above, no donation is suggested.
- For meets with between 100 and 200 athlete-events, we suggest \$150 per meet day
- For most league meets and invitational meets with 200 to 300 athlete-events a donation of \$300 per meet day
- For meets with paid attendance of over 1000 and over 300 athlete-events a donation of \$500 per meet day
- For meets with paid attendance greater than 2500 and over 500 athlete-events a donation of \$750 per meet day.

An athlete-event is defined as one athlete in one event. One athlete in two events counts as two athlete-events. Thus the number represents the sum of all of the athletes entered in events.

Remember: at a track meet, the field event officials may be the only people on the field of play, aside from the athletes themselves, who are not being paid.

Donations to Pacific Association Officials may be made by check made out to “PA-USATF; attn: Officials Committee” and sent to:

Pacific Association, USATF
120 Ponderosa Ct
Folsom CA 95630

If you need an invoice in order write a check, contact the Officials Chair by going to www.pausatf.org, clicking on Contacts, looking under “ PA/USATF CONTACTS” and clicking on the name appearing opposite “officials.”

Approved by the Executive Committee of Pacific Association Officials Committee, 20 May 2007.