

Exercise for Recorder – Track Example

Materials

1. Enough blank copies of the “Race Walk Judging Summary Sheet – Track Form” for each Recorder.
2. Set of Red Cards (can be printed onto red paper using the sheets provided below).
3. Set of Tally Sheets (printed onto white paper using the sheets provided below).
4. Two answer sheets – partially (with Red Cards only) and fully completed Summary Sheets.
5. Pencils.

Procedure


1. Give each Recorder a **blank** “Race Walk Judging Summary Sheet – Track Form.” Have them fill in the **event name, date, Chief Judge’s name, their name as Recorder and USATF Official’s Number, the names of the Judges and their USATF Officials’ Numbers, and the start time** for the race.
2. **Identify** another instructor or yourself as the **Chief Judge** (to whom Red Cards are to be sent if three fully completed Red Cards from different judges have been submitted). If you have an extra person, let that person be the **Runner/Card Collector**, and another person can be the **DQ Board** (red-card posting board) **Operator**.
3. In time sequence, using the order by number in the upper left-hand corner of the Red Cards, hand the Recorders the **Red Cards**. Have them record the competitors’ numbers in the first column and the times in the proper violation column (~ or >) on the Summary Sheet. The Recorder instructs the DQ Board Operator to post the competitor’s number and red marks (with ~ or >) on the red-card posting board to show the competitors the status of red cards. The Recorder periodically double checks to make sure that the numbers and red marks on the red-card posting board match with the records on the Summary Sheet.
4. When red cards from three different judges have been received for a Competitor, a third red mark goes on the red-card posting board. Have the Recorder alert the Runner to take those three red cards to the Chief Judge for verification. Although the athlete is disqualified when red cards from three different judges have been received, the athlete does not leave the track until she/he has been shown a red paddle by the Chief Judge. Have the Chief Judge write the time at which the Competitor is given the red paddle and notified of his/her disqualification on the front of one of the red cards, and have the Runner return the three red cards to the Recorder, at which time the Recorder enters this time on the Summary Sheet.
5. The Chief Judge will return the cards on the disqualified competitor to the Recorder by way of the Runner.
6. **Be prepared to answer questions** regarding Red Cards that are incompletely filled out, including
 - Red Card #4*, from Judge 3 – without circling either ~ or > [later corrected with Red Card #14]
 - Red Card #10*, from Judge 2 – without the competitor number [later corrected with Red Card #11]
 - Red Card #12*, from Judge 5 – without the time of day [later corrected with Red Card #17]
 - Red Card #15*, from Judge 4 – without name or signature [later corrected with Red Card #19].Red Cards #16, 21, and 22 are returned from the Chief Judge after the disqualifications (replacing #11, 6, & 8).


The Recorders should be sending these cards back to the Judges (by way of the Runner/Card Collector).


Also note that Red Card #18* is a duplicate (of Red Card #8), submitted by mistake by Judge 1. The Recorder should disregard this duplicate, but give it back to the Judge after the race.


7. Check to make sure everyone has properly completed the **Summary Sheet with only the Red Cards** recorded. Have the Recorders write down the **end time** for the race.
8. Have each Recorder note the Time of Day in the **Disqualification Notification** columns, when the Chief Judge showed a Red Paddle to the disqualified competitors. Let them know that they should be watching the Chief Judge and checking their watches to get this time, but that if they are too busy dealing with additional incoming red cards, they can get the time from the Chief Judge after the race.
9. Give each Recorder the five Judges’ **Tally Sheets**. Have them record the times for the cautions in the appropriate columns. Also have them check to make sure they have the proper time and violation for the proposals for disqualification as taken from the Red Cards.
10. Have each **Recorder sign** the Summary Sheet.
11. Have each Recorder meet with the **Chief Judge** to double check the **fully completed Summary Sheet** and **sign** it.
12. Inform the Recorders that they should have a **zip-lock plastic bag** or stapler for keeping the Summary Sheet, Tally Sheets, and Red Cards for the race together. This is particularly important when more than one race is contested on the same day.


Race Walk Judging Summary Sheet


① 	
RACE WALK JUDGE NUMBER	4
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K</u>	
COMPETITOR'S BIB NUMBER	1215
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:31
NAME: <u>Becky Moore</u>	
SIGNATURE: <u>Becky Moore</u>	


② 	
RACE WALK JUDGE NUMBER	3
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K OPEN</u>	
COMPETITOR'S BIB NUMBER	1215
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:33
NAME: <u>Mark Moore</u>	
SIGNATURE: <u>Mark Moore</u>	


③ 	
RACE WALK JUDGE NUMBER	2
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>11/2/15</u> EVENT <u>W 3000m</u>	
COMPETITOR'S BIB NUMBER	1206
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:34
NAME: <u>Jon Moore</u>	
SIGNATURE: <u>Jon Moore</u>	


④* 	
RACE WALK JUDGE NUMBER	3
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K OPEN</u>	
COMPETITOR'S BIB NUMBER	1219
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:34
NAME: <u>Mark Moore</u>	
SIGNATURE: <u>Mark Moore</u>	


⑤ 	
RACE WALK JUDGE NUMBER	5
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>9/22/15</u> EVENT <u>3000m WOMEN</u>	
COMPETITOR'S BIB NUMBER	1215
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:35
NAME: <u>M.J. Moore</u>	
SIGNATURE: <u>M J Moore</u>	


⑥ 	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22Aug, 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1219
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:35
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	


⑦ 	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22Aug, 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1206
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:35
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	


⑧ 	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22Aug, 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1222
LOSS OF CONTACT	(~)
BENT KNEE	>
TIME OF DAY	7:36
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	


⑨ 	
RACE WALK JUDGE NUMBER	3
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K OPEN</u>	
COMPETITOR'S BIB NUMBER	1237
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:37
NAME: <u>Mark Moore</u>	
SIGNATURE: <u>Mark Moore</u>	


⑩* 	
RACE WALK JUDGE NUMBER	2
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000m</u>	
COMPETITOR'S BIB NUMBER	
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:37
NAME: <u>Jon Moore</u>	
SIGNATURE: <u>Jon Moore</u>	


⑪ ✓ 	
RACE WALK JUDGE NUMBER	2
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000m</u>	
COMPETITOR'S BIB NUMBER	1215
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:37
NAME: <u>Jon Moore</u>	
SIGNATURE: <u>Jon Moore</u>	


⑫* 	
RACE WALK JUDGE NUMBER	5
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>3000m WOMEN</u>	
COMPETITOR'S BIB NUMBER	1222
LOSS OF CONTACT	(~)
BENT KNEE	>
TIME OF DAY	
NAME: <u>M.J. Moore</u>	
SIGNATURE: <u>M J Moore</u>	


<div> <div>⑬</div>  </div>	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1215
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:38
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	


<div> <div>⑭ ✓</div>  </div>	
RACE WALK JUDGE NUMBER	3
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K OPEN</u>	
COMPETITOR'S BIB NUMBER	1219
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:34
NAME: <u>Mark Moore</u>	
SIGNATURE: <u>Mark Moore</u>	


<div> <div>⑮ *</div>  </div>	
RACE WALK JUDGE NUMBER	4
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K</u>	
COMPETITOR'S BIB NUMBER	1206
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:40
NAME:	
SIGNATURE:	


<div> <div>⑯</div>  </div>	
RACE WALK JUDGE NUMBER	2
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000m</u>	
COMPETITOR'S BIB NUMBER	1215
LOSS OF CONTACT	~
BENT KNEE	(>)
TIME OF DAY	7:37
NAME: <u>Jon Moore</u>	
SIGNATURE: <u>Jon Moore</u> <u>Red paddle/DQ @ 7:40 Beth Moore</u>	


	
RACE WALK JUDGE NUMBER	5
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>3000m WOMEN</u>	
COMPETITOR'S BIB NUMBER	1222
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:38
NAME: <u>M. J. Moore</u>	
SIGNATURE: <u>M. J. Moore</u>	


	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1222
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:36
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	

	
RACE WALK JUDGE NUMBER	4
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K</u>	
COMPETITOR'S BIB NUMBER	1206
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:40
NAME: <u>Becky Moore</u>	
SIGNATURE: <u>Becky Moore</u>	


	
RACE WALK JUDGE NUMBER	4
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>8/22/15</u> EVENT <u>W 3K</u>	
COMPETITOR'S BIB NUMBER	1222
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:42
NAME: <u>Becky Moore</u>	
SIGNATURE: <u>Becky Moore</u>	


	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1219
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:35
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	
Red paddle/DQ @ 7:43	


	
RACE WALK JUDGE NUMBER	1
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE <u>22 Aug 15</u> EVENT <u>W 3000</u>	
COMPETITOR'S BIB NUMBER	1222
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	7:36
NAME: <u>Beth Moore</u>	
SIGNATURE: <u>Beth Moore</u>	
Red paddle/DQ @ 7:45	


	
RACE WALK JUDGE NUMBER	
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE _____ EVENT _____	
COMPETITOR'S BIB NUMBER	
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	
NAME:	
SIGNATURE:	

THESE
TWO
BLANKS
ARE
NOT
USED
IN
THIS
EXERCISE.

	
RACE WALK JUDGE NUMBER	
RED CARD PROPOSAL FOR DISQUALIFICATION	
DATE _____ EVENT _____	
COMPETITOR'S BIB NUMBER	
LOSS OF CONTACT	~
BENT KNEE	>
TIME OF DAY	
NAME:	
SIGNATURE:	

 RACE WALK JUDGE'S TALLY SHEET									
JUDGE NUMBER	DATE	START TIME	COMPETITION	Male/Female AGE GROUP	EVENT/DISTANCE	Yellow Paddle Time		Red Card Time	
						~	>	~	>
4	8/22/15	7:25	West Region	open	3,000 m				
1249	7:26								
1215		7:28			7:31				
1206		7:35			7:40				
1237		7:37							
1222	7:39				7:42				
1244	7:48								
~ Loss of Contact						> Bent Knee			
NAME						Becky Moore			
SIGNATURE						Becky Moore			

 RACE WALK JUDGE'S TALLY SHEET									
JUDGE NUMBER	DATE	START TIME	COMPETITION	Male/Female AGE GROUP	EVENT/DISTANCE	Yellow Paddle Time		Red Card Time	
						~	>	~	>
5	8/22/15	7:25	West Region	open	3,000 m				
1215	7:30				7:35				
1222	7:36				7:38				
1219	7:37								
1244	7:48								
~ Loss of Contact						> Bent Knee			
NAME						MS Moore			
SIGNATURE						M.J. Moore			

 RACE WALK JUDGE'S TALLY SHEET									
JUDGE NUMBER	DATE	START TIME	COMPETITION	Male/Female AGE GROUP	EVENT/DISTANCE	Yellow Paddle Time		Red Card Time	
						~	>	~	>
~ Loss of Contact						> Bent Knee			
NAME									
SIGNATURE									

[illegible]

Event: WEST REGION USATF 3K Women

Page 1 of 1 Date: 22 August 2015 Starting Time: 7:25 Ending Time: 7:49

Chief Judge: # 026023 Beth Moore Beth Moore

Recorder: #029555 Ted Moore *Ted Moore*

[illegible]