



## MINUTES - PAUSATF Officials Executive Committee Meeting 1:00 PM Sunday, April 12, 2015

**Location: George Kleeman residence, 5104 Alhambra Valley Rd, Martinez, CA**

1. Call to Order @ 1:05.

2. Approval of Minutes of Meeting: February 15, 2015.

Moved by George Kleeman; seconded by John Murray. Approved

3. Old Business:

I. Officials' compensation and updating guidelines for donations from schools for meets.  
(George Kleeman)

Major universities that use a lot of us a lot of times, for ~20 years we have requested donations. Requests are targeted toward facilities that use us multiple times per year as opposed to one time. George updated the 2007 Guidelines. There was general discussion about which schools should be approached/copied on this request. We may not get anymore contributions than we currently get. George suggests we post it on the website. George said we need to get this to universities by end of May because that's when they set their budgets for the next year. **George to take any inputs & send out an updated version.**

II. SafeSport: John Murray to report on what he found online

John completed the online training. Officials selected for national meets this year must show proof of completing the online course. [www.safesport.org](http://www.safesport.org)

Takes about 1.5 hours to finish. USOC is driving this. Must complete by end of December, before you can work your first meet in 2016.

Officials who want to work national meets in 2016 may need to complete SafeSport before they apply, which means they would have to complete this in September.

SafeSport will be required for officials planning to work the JOs in 2016 in Sacramento. SafeSport is free. **Mike to send out email blast.**

III. Final Clinic report: Shirley Connors  
Attach Shirley's handouts.

4. New Business:

I. Pacific Association Award Plaques at Cal: Shirley Connors

Shirley inherited this from Bruce Colman, last to do this. Plaques are in the Monheit Room at Cal. Last dates engraved are from 2011. Will have new plaque for Dick Connors award. Shirley requests officials money to get names up to date and engraved, and have new plaque made. **Shirley to get cost estimate to do this.**



George brought up how to transition to the new Dick Barbour award & terminate the old Barbour award that will be replaced by the new Connors award. He suggests terminating the old award and starting the new Barbour award for field events. We will need 2 new plaques: a new Barbour and a new Connors award.

II. Recruiting New PA/USATF Officials: Jim Manha

Jim discussed his proposal that was mailed to committee members. George raised concern about the response rate to surveys. What incentives do we need to get people to respond? Jim M. was concerned that How to Become an Official on the website is out of date or wrong, and hard to find. He recommends a new Recruiting Coordinator position and volunteered to do it.

III. Additional Business to Come Before the Committee:

A. Dick Connors' weights & measures equipment. Shirley is allowing anyone who needs to use it to do so. She wants the equipment to end up in the right hands. Tabled: to be resumed at next meeting.

B. John Murray: Sac State is thinking of purchasing a Laser Measuring device (probably a Leica). Jim M. suggested talking with Sean Laughlin (he now has 2; plans to get 2 more). Discussion of training classes, measurement targets (currently homemade). George's concern is that the target in field should have a bubble level on it. More engineering must be done for the measurement. Jim M. says we need to train people to overcome fear factor. Leon pointed out the "garbage in-garbage out" concern that several things must be done correctly in order for the measurement to be meaningful.

IV. Next Meeting: Annual Meeting August 23 or 30, 2015 at UC Davis (Aug. 30 is first choice)

5. Adjournment.

Moved by George; seconded by Leon. Adjourned at 4:20 PM



## **GUIDELINES FOR SUPPORTING OFFICIALS AND THE OFFICIALS ORGANIZATION (UPDATED FOR REVIEW)**

### **Care and feeding of officials at the meet**

The following amenities are expected for our members at all meets:

Free Parking within three blocks of the facility

Beverages (water; sports drinks; fruit juices, etc.) for meets longer than 3 hours

Meal(s) during meets that are scheduled over normal meal times of noon and (or) 6 PM.

Other considerations:

Rooms for invited officials having to commute more than 50 miles or one hour to a two- or more-day meet.

Reimbursement for transportation fuel or other transportation expenses—offered to all meet officials on a reasonably equal basis based on mileage for a round trip at least \$0.15 per mile with mileage determined per Goggle map. This method of compensation has advantage that it is not taxable income since is reimbursement for actual expense.

An alternative is to pay officials. The suggested rates are \$50 per day minimum for 4-6 hour day . If for all day i.e. 8 or more hours \$100. This compensation is generally considered income and therefore taxable.

### **Support for the Pacific Association Officials Committee**

The Pacific Association Officials Committee's mission is to recruit, train, and certify officials to provide safe and fair officiating at track and field, long distance running, race-walk, and cross country meets within Pacific Association's geographic area and nationally.

Donations to Pacific Association-USATF, earmarked for the Officials Committee, help defray costs for recruiting, clinics, rulebooks, uniforms, liability insurance, and the newsletter *Turns and Distances*.

When requested the following guidelines should be quoted to those wishing to help:

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PAOC looks for donations from meets meeting the following descriptions:

- more than 8 invited teams, league championships or higher (or)
- more than 12 athletes in most field events (or)
- more than 15 Pacific Association officials working

The suggested donations for such major meets are

- For meets smaller than 100 athlete events described above, no donation is suggested.
- For meets with between 100 and 200 athlete-events, we suggest \$150 per meet day
- For most league meets and invitational meets with 200 to 300 athlete-events a donation of \$300 per meet day
- For meets with paid attendance of over 1000 and over 300 athlete-events a donation of \$500 per meet day
- For meets with paid attendance greater than 2500 and over 500 athlete-events a donation of \$750 per meet day.

An athlete-event is defined as one athlete in one event. One athlete in two events counts as two athlete-events. Thus the number represents the sum of all of the athletes entered in events.

Remember: at a track meet, the field event officials may be the only people on the field of play, aside from the athletes themselves, who are not being paid.

Donations to Pacific Association Officials may be made by check made out to “PA-USATF; attn: Officials Committee” and sent to:

Pacific Association, USATF

120 Ponderosa Ct

Folsom CA 95630

If you need an invoice in order write a check, contact the Officials Chair by going to [www.pausatf.org](http://www.pausatf.org), clicking on Contacts, looking under “ PA/USATF CONTACTS” and clicking on the name appearing opposite “officials.”

*Approved by the Executive Committee of Pacific Association Officials Committee, 20 May 2007.*



## Thoughts on Rocklin – 3/7/15

- 2-hour block: More structure; Smaller groups; Five groups rotating over two hours; Including basic info. to run the event; Rotate as a group after maybe initial pick.
- Certification vs Workshop for youth: Why they need to be certified in first class? What are the requirements of information needed to be certified? **Workshop** – stress basic information needed to run an event; hands-on in at least two[3] different venues[not 2 throws], plus umpiring. Hoping they will return to be certified in future at ARC/SERRA.
- **PURPOSE:** To help youth [athletes, parents ,coaches] improve their knowledge of rules, running an event efficiently, purpose of having certified officials [ I know high schools and youth clubs ask/contact officials, but few show up to help at meets]. Must consider large annual turn-over in youth coaches and parents/athletes.
- **Meet** should be a regular meet, not “open” format.
- **Classroom:** 2 hours seems to be enough. Maybe less time. Rest outside, hands-on..
- **DO WE NEED TO DEVELOP A NEW LEVEL OF CLASS** - Specific to youth with the idea of possible return in the future for certification?  
    **[Were they thinking** those who attended and were certified will be able to work the JO’s next year? ] As Volunteers?



## OAKLEY AND ROCKLIN WORKSHOPS – 2015

The Oakley Workshop was held at Freedom High School on Saturday, February 21<sup>st</sup>, 2015. The Clinic Committee decided on a different format for the day. Some of the attendees wanted to become certified and some did not. The indoor portion was shorter and directed towards the attendees, who wanted to become certified. Also basic information for running track and field events was included along with a proper level rulebook. The soon to be certified officials had to attend the whole day session and pay two fees. The two fees were for the clinic, and one for USATF membership [insurance]. Most of the attendees were local high school coaches and some parents, who wanted to run an event at Freedom High School.

The morning session ran from 8:00 to noon. The afternoon session was a practice meet, where high school athletes competed and attendees were rotated between three events being supervised by certified officials. The attendees had experience in setting up an event, and running an event with actual participants. We had 7 certified officials participate and approximately 30 attendees. The weather was ideal.

The Rocklin Workshop at Rocklin High School took place on Saturday, March 7th, 2015. The format was again adjusted for we were working with youth parents and coaches. All 25 became certified. The morning session was shorten to included the bare minimum requirements to become certified and a few inside activities needed to be known to run an event. Mid-morning the group divided into three groups, which would rotate between Jumps, throws, and clerking/umpiring. During each group session, basic rules, set up, running the event, safety was reviewed. In the afternoon, a youth practice meet took place and the attendees ran the events under supervision of the certified officials. They did most of the work. The attendees had



to rotate to at least 2 of the events including clerk & umpire during the track meet. Again, we had 7 Certified officials help out. All attendees paid 2 fees and received a USATF rulebook. The weather was delightful.