

PA USATF MTF Committee Operating Procedures

1. Purpose:

The Masters Track and Field (MTF) Committee is the organization promoting competitive excellence and popular engagement of Track & Field of those 30+ years old, in the Pacific Association of USA Track & Field (PA USATF). Hereafter referred to as the PA MTF Committee.

2. Authority

Through the PA MTF Chairperson, the PA MTF Committee reports directly to the PA Board of Athletics, and functionally to the USATF MTF Executive Committee, coordinating with the USATF MTF head of the Western Region.

3. Membership

Membership on the PA MTF Committee is open to PA MTF Athletes and select others (e.g. non-athlete representatives of PA MTF Clubs and others motivated to assist PA MTF athletics). Individuals may volunteer, be informally invited or officially nominated by the PA MTF Committee, or be appointed by their Club, then must be approved by the MTF Chair, $\frac{3}{4}$ (three quarters) of the current PA MTF Committee, and subject to veto by the PA USATF Board of Directors. Members serve 2 year terms, with ending dates set by PA USATF Board of Athletics. Meetings and votes can be in person, web, teleconference, and/or by email.

4. Meetings

The committee will have at least an annual meet as determined by the MTF Chair. Notice of such meeting will be made by email to members of the committee and posted on the committee website for notice to other interested parties. Although meetings are open to all Master athletes who are current members of the Pacific Association in good standing, only committee members may vote. Others may comment with the agreement of the committee members present and voting at the meeting.

5. Championships

The PA MTF Committee is responsible to work with PA USATF executive committee to put on a yearly PA MTF Championships open to all current USATF MTF athletes with awards given for 1st, 2nd, 3rd place finishes. As many events should be held as possible, which are contested at the USATF MTF Championships, and other events can be as well at PA MTF Committee discretion though at least one Racewalking event should be held. At the Committee's discretion, Clubs Championships recognition and/or awards may be given to PA USATF Clubs for member performances at this meet. Such Championships maybe organized/directed by the PA MTF Committee itself, or by an organizing entity (club, etc.).

PA MTF Committee is encouraged to hold and/or encourage others to hold competitions and championships such as Indoor/Winter T&F, Combined Events [Indoor/Outdoor Pent, Decs, Mens/Womens Hept], Throw Pentathlons, Ultraweight, Icosathlon, All Comers meets, etc. All PA MTF Championships may be held in conjunction with other PA Committees (e.g. Open) and may be opened or not to their athletes, whether or not the meet is organized jointly.

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The PA MTF Committee is responsible to create and work with the PA Communications Chair to publish on the PA website a current PA MTF Schedule of T&F meets open to MTF in the PA, and other meets that might be of interest such as USATF Regional, National, NCCWMA, World meets, and those in neighboring USATF Associations.

6. Other Responsibilities

The PA MTF Committee is responsible to work with PA USATF executives to create a PA MTF Budget, to support improvements to PA Bylaws, Operating Procedures and other documentation and policy, and to send representatives to PA USATF and USATF meetings.

7. Org Chart

If not already provided, PA MTF Committee members shall request from the PA USATF President a PA USATF Organization Chart, with roles/titles and the names of those responsible, their contact information, and to whom each reports.

8. MTF Clubs

If not already provided, PA MTF Committee members shall request from the PA USATF Membership Chair for a list of PA Clubs with significant active MTF athletes, for potential representatives to serve on the PA MTF Committee.

9. Records

PA MTF Committee should keep Records of all-time best PA MTF performances by sex and 30+ 5-year age groups.

10. Awards

Awards such as the following may be given annually by the Pacific Association Masters Track and Field Committee, probably using the latest USATF approved age-graded tables

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| <ul style="list-style-type: none">• Sprinter / Hurdler (400M & Shorter)• Race Walker• Relay Team• Thrower• Jumper• Most Active Club | <ul style="list-style-type: none">• Distance Runner• Multi-event• Best Meet (Awarded to meet director)• Athlete of the Year• Most Versatile Athlete |
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11. Grievance

Any grievance should be in writing and follow the procedures in the PA Bylaws, and be reviewed / adjudicated timely by the MTF Committee.

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12. Amendments

These operating procedures can be amended at any time by an email or other electronic vote or teleconference call if approved by two thirds of committee members who have chosen to vote by the method specified in the vote request communiqué (e.g., in person, phone, email).