

APPROVED  
Minutes of the Executive Committee Meeting  
Officials Committee  
Pacific Association of United States Track and Field  
Sunday, November 15, 2009  
Geo. Kleeman Home, 5104 Alhambra Valley Rd.  
Martinez, CA 94553

Members of Committee Present:

John Murray, Chairman  
Jim Hume, Certification Chair  
Dr. Leon Glover, Awards  
Shirley Connors, Training  
Bruce Colman, Past Chairman  
George Kleeman, Member At-Large  
Jon Siegel, Member At-Large  
Jay Abbott, Secretary

The regular meeting of the PAUSATF Officials Committee was called to order at 1:20 PM by Chairman Murray.

The minutes from the PAUSATF special meeting of Oct. 4, 2009 were approved, with the condition of a correction to the name of USATF.

Chairman Murray indicated that the Pacific Association representatives to the national convention of the USATF would be him, Shirley Connors, Jon Siegel, and Jim Hume.

Committee Reports

Awards:

- The Awards Committee's typical budget is \$500-\$600
- A coach under consideration for the Hall of Fame, is Bob Podkaminer
- A question was whether UCB coach Tony Sandoval would be placing plaques in the officials room at Edwards Stadium

Training:

- The list of training clinics was handed out; they will be posted on Active.com
- The list will also be sent out to PAUSATF members
- An earlier idea was to have more introductory clinics due to the national meets in 2010 in Northern California (Masters, Junior Olympics)
- There was an ensuing discussion about the what types of training and the number of clinics to have to attract officials
- Dr. Glover discussed training for wind gauge officials, including weather protection, who should be certified, and recruiting new officials

- Discussion re posting training information on Active.com, perhaps to have wind training at practice meeting or prior to regular meets

#### Certification:

- After Dec 31, officials are not certified or insured unless they acquire a new USATF number and a new card. If you have multi-year membership then you will automatically be recertified.
- For those members who need assistance re Certification, please contact the Certification Chair

#### Unfinished business:

- The 2010 USATF Association Grant program: The PA had requested \$2000.00 for recruitment banners and brochures. By letter of October 26, 2009, the Association Grants Committee approved the grant of \$500.00 for the preparation of brochures only. Banners were to be purchased separately. Copies of the draft tri-fold brochure were circulated among the committee members who were asked to provide additional comments and input to Chairman Murray before December 15, 2009. Revisions to the brochure will be discussed at the next meeting.
- Chairman Murray reminded all that applications for officiating at the Junior Olympics and Masters meets must be received by March 15, 2010
- Proposed communications chair – After discussion of whether there should be an elected or appointed communications chair, the sense of the committee was that this responsibility should be assigned by the chairman.

#### New business:

##### Best Practices

- The Chair of the NOC is requesting of all Associations to select and forward “best practices” for officiating and conducting association business.
- Chairman Murray indicated that this was to represent existing practices rather than creating new material
- Shirley Connors indicated that the training aspects of this would be dealt with through the training committee
- Chairman Murray said the national request would be defined at the national convention (moved to unfinished business for the next meeting)
- Discussion about how to improve the ballots and the election of officers:
  - More time needed to return the ballots
  - Procedures for correcting an improper or incomplete ballot
  - Paper ballots versus electronic ballots
  - Should pictures be included for candidates?
  - How should an improper ballot be corrected?
  - Jon Siegel will prepare appropriate revisions to the Operating Procedures for the Officials Committee for review and discussion at the next meeting of the Executive Committee.

- Communications Committee
  - Chairman Murray indicated he would appoint someone as the Officials Committee representative to the Communications Committee prior to the next meeting.

The next meeting of the Executive Committee will be Sunday, January 31, at 1 pm at George Kleeman's home in Martinez, CA.

A motion to adjourn passed by voice vote at approximately 3:15 pm. (Motion Abbott/ Second Siegel)

Submitted by  
Jay Abbott, Secretary  
Approved Jan 31 2010