**Some Committee**

*Your Name (your@email.com)*

First, make a copy of this template, and edit the file name to reflect your committee name and the date of the upcoming Board of Athletics meeting. Then, enter your report here by highlighting and overwriting this text. Please keep this basic font and paragraph formatting. Use formatting as needed to structure long reports, but please keep it simple so that all of the committee reports can be pasted together into one good-looking document.

Keep going to the next paragraph, using a blank line to separate paragraphs. If you need to insert a table or picture, go right ahead. Right-click on any pictures and select Text Wrapping -> In Line with Text. Keep in mind that this will be combined into a larger document with the same page size and margin widths as this one.

* You can also use bullets, numbered lists, etc., as needed.
* **Bold**, underline, and *italics* are fine, but please keep the font Cambria throughout.

Subsection Heading

Subsection headings can be a little bigger (this one is 14 pt), but keep the main text size to 11 pt. Did you notice that there is an extra blank line after this paragraph? Please leave it there. Your Association Secretary thanks you for reading to the end.