



USATF Pacific Board of Athletics Meeting Minutes  
Foster City Recreation Center, Foster City, CA  
Tuesday, March 17, 2015  
*Unapproved*

Members present: Fred Baer (Treas./W T&F Ch./Media Ch.), David Bartholomew (Coaches/At-large), Tom Bernhard (M LDR Ch.), Mike Bower (Officials Ch.), Verity Breen (W LDR Ch.), Cynci Calvin (Comm. Ch.), Joanne Camargo (Youth Ch.), Bill Dodson (M LDR-MUT), J.R. Heberle (Secy.), Irene Herman (V. Pres./Membership), Al Hernandez (Coaches), Jim Hume (Officials), George Kleeman (Past Pres.), John Mansoor (Exec. Dir.), Leroy Milam (Awards Ch.), Jennifer Oliver (Officials), Joseph Ols (Masters T&F Ch.), Elizabeth Price (Youth RW Ch.), Jon Price (RW Ch.), Deborah Sample (Youth), Charlie Sheppard (Para), Dave Shrock (Pres./Coaches Ch.), Charlotte Sneed (Youth), Alan Stanbridge (M LDR), Bob Thompson (Officials), Mark Winitz (M LDR).

Guests: Ken Block (Youth), Mark Foyer.

8:30pm: Call to order and introduction of BoA members and guests present.

Review and approval of previous meeting minutes (Shrock).

**Motion** to approve minutes **passed** (Baer/Sheppard/unanimous).

Treasurer's Report (Baer):

Net income for 2014 was \$62,445. Mansoor: Big area is sanctions. All online, all comes in one lump sum. GNMA fund investment performing well again.

**Motion** to approve financial report **passed** (Hernandez/Ols/unanimous).

Youth Committee sound system request

Youth would like a one-time expenditure for a sound system for XC & T&F. Camargo: We have requested a portable PA for some years but have yet to make a purchase. Leroy Milam is not sure he could build one that is sufficient for Youth's purposes. As is, some athletes miss their events since they do not hear announcements. Youth generated a \$12k surplus this year. We have \$1k set aside for equipment; we would like it to be raised by \$5k to \$6k. Kenneth Block: I have coached and announced at youth meets for 3 years. We need to be able to make stadium evacuation announcements if necessary. Meets last a hour longer due to adding heats after kids miss races. System we rented at Skyline last year worked really well. The request is needed for the kids. Sneed: At the XC champs, Shrock brought his megaphone, but it was hard to hear. Kids check out from field events too early because they are worried about not hearing announcements. A generator would be nice as well so that we can be sure we have power. Sample: Some HS sites will not allow us to use their PA, so this is a must. Milam: They need 4 freestanding speakers, wireless, for each corner, and an amplifier. Sound systems that starters use are not loud enough. Hernandez: Do you have an idea of the cost? Camargo: Yes, Anthony Camargo checked with 3 vendors. Breen: Does the Association own a system now? Shrock: No. Breen: Has anyone looked into sponsorship deals. How many athletes are at these meets? Shrock: It is organized chaos. Foyer: What about the storage? Camargo: I would like to store it in the Youth trailer. Ols: Could other committees borrow it? Camargo: It would belong to the Association, but we would get first crack.

**Motion** to approve an increase of \$5000 to the Youth equipment budget to purchase a sound system (Sheppard/Hernandez). Discussion: Shrock: The Board of Directors discussed this matter. We propose a **friendly amendment** that Youth write a spec sheet, obtain 3 bids, and forward to the Association office. The Board of Directors will decide what system to purchase based on price and specification. Sheppard accents the amendment.

Sample: We need a generator for XC. Mansoor: Cheap noisy generators are \$250. Hondas are \$2500. Sound systems need to be taken care of properly. The Board should probably set a dollar figure. Bower: To me the speakers should be the focal point. Bernard: For track meets, is power always available? If so, the generator is not needed until XC. Mansoor: The circuits at the stadium need to support the timing system and the sound system. Ols: We can decide on the generator at the May meeting. Camargo: I agree. Breen: There must be a sound system expert in the Association. Shrock: Mario Camargo and Mansoor have knowledge.

**Motion passed** (unanimous with 2 abstentions).

Second reading of bylaw amendment to add a 2<sup>nd</sup> VP.

Amend Article 4 as follows:

The elected officers of this Association shall be:

- (a) President
- (b) First Vice-President
- (c) Second Vice-President
- (d) Treasurer
- (~~e~~) Secretary

Amend Article 6 by adding section (c) as follows and renumbering existing sections:

(c) **Second Vice-President:**

The Second Vice-President shall

- (1) Be a non-voting ex officio member of all committees.
- (2) Also perform the duties of the President in the case of disability of the President and First Vice-President until a successor is named.
- (3) Mentor committee chairs.
- (4) Insure consistency of operating procedures for the Association and its committees.
- (5) Oversee the operation of the Association website.

Amend Article 9 as follows:

(a) The Board of Athletics shall be composed of the following:

- (1) The Association Officers as listed in Article 4. The President, Vice-President, Treasurer and Secretary of this Association.

First reading of bylaw amendment to change the definition of membership of the Athletes Committee.

Amend Article 11 as follows:

(a) The Athletes Committee shall consist of all currently registered athletes in the Pacific Association that who have been selected to represent the USA in international competition within the last ten (10) years, or who have a performance equivalent to the qualifying standard for any of the following: a National Championship (open), a National Junior Championship, the NCAA Division 2 standard, or the Olympic standard for the Marathon or Race Walk in the last four (4) years. It shall encourage and foster the active participation of athletes in the activities of this Association, including meetings of the Board of Athletics and appropriate committees. It shall serve as a source of reference, opinion and advice to the President, Board of Directors, and Executive Director on matters relating to athletes.

**Motion** to approve (Kleeman/Bower). Discussion: Heberle: Should we use different names besides first and second? Kleeman: No, we shouldn't add specifiers to the roles. **Amendment:** Add item (6) and other

duties assigned by the President.

**Motion to approve passed (18-0-1).**

BoD nominations

Mansoor: Hernandez nominated and seconded for Second Vice President. Shrock: Nominations from the floor. President: none. First VP: none. Second VP: Kleeman (Winitz). Kleeman declines since he is already on the Board. Fred Baer (Breen/Hume). Charlotte Sneed (Camargo/Sheppard). Closed with Hernandez, Baer, Sneed. Secretary: none. Treasurer: David Bartholomew (Thompson/Kleeman).

**Motion to elected unopposed candidates by acclamation passed (Kleeman/Milam/22-0-1).**

Election process for contested elections

Heberle: Voting period of 30 days to commence in 2-3 weeks. I will update BoA voting membership with committee chair. Mike Bower will replace Sneed on the Elections Committee. Mansoor: Will the 3 candidates please send me a 200 word statement to send with the ballot within one week.

Timeline for committee elections

Heberle: I will send notice by email with the timeline.

Website update

Calvin: Website update is on going.

USATF branding

Calvin: There are many files for the new logo. E-mail Cynci if you need a different one than is on the Association website. Bower: NBN Sports has the new logo for use on apparel, etc. Heberle: Please use the new font, Helvetica Neue, as well. The medium bold weight looks the best. Shrock: We also have an Association letterhead as well.

Shrock: A reminder that only Mansoor and I can sign contracts.

IAAF Council nominee response letter update

Thompson: Don Collins put a lot of time into drafting that letter.

Association accreditation update

Shrock: We were not accredited due to items missing on the new website. These items have already been rectified and National has been notified.

SafeSport training update

Shrock: Every individual (volunteer, coach, club manager, committee chair, etc.) who comes in contact with youth athletes must complete SafeSport training by December 31, 2015. There is info on the website. The training is free of charge. We should support the training since it makes us more aware of how to keep children safe. Beth Price: I took the training at the Associations Workshop; is there a list of those who have passed the training.

Gender determination for competition division processes

Shrock: I spoke with the legal counsel in Indy and told the following: It is above our pay grade for us to determine the gender of any athlete, child or adult. Please refer all question to legal counsel Norm Wain at the National office. If you have an event, and there are athletes who disagree with the competitive gender of an athlete, they are to protest to the referee during the normal protest period for that event. The referee will rule based on the athlete's drivers license. If the protesting athletes are not satisfied, the next step is to

file a grievance with the Association, which will pass it on to the National office. Bernhard: I asked Bill Roe ,what is the rule or regulation that such a protest is under? Shrock: I will find out from Wain. Kleeman: The only evidence the referee or jury at the meet may use is the gender listed on a legal identification. Winitz: Our referees need to be educated on this procedure.

#### Championship meet updates

Ols: Leroy Milam is the meet director of PA Masters T&F. Milam: Some of the main roles are lined up, but I still need officials. Camargo: PAC meet at Whitney HS. Chabot tentatively for PA JOs meet and Region 14 meet; checking with DVC again.

Membership Report (Herman): **As of 2016 USATF is requiring Youth members to purchase membership at the same time the club is being sanctioned.** The Youth athlete has to be a member in good standing before practicing with the club, otherwise the insurance does not apply.

9:56pm: Motion to adjourn passed (Bower/Ols/unanimous).

Next Meeting: May 19 via conference call.

Respectfully submitted,  
J.R. Heberle