



## PACIFIC ASSOCIATION BOARD OF ATHLETICS MEETING MINUTES SEPTEMBER 18, 2012 - FOSTER CITY

**Voting members present:** Irene Herman, President; Dave Shrock, Vice President/Coaches Chair; Lloyd Stephenson, Masters LDR; Fred Baer, Treasurer/Women's T&F; Tom Bernhard, LDR Chair, Cynci Calvin, Communications Chair; Joanne Camargo, Youth Chair; Maria Castillo, Youth Vice Chair; Shirley Connors, at Large; Nadine Davis, Secretary/Youth Track Chair; Ken Grace, Coaching Education; Ralph Jones, Open Men's Track Chair, Jim Marhenieke, Coach-Youth High School coach sub-committee; George Kleeman, Past President; Art Klein, Race Walk Chair, Leroy Milam; Awards Chair, Charles Murphy, at Large; George Rehmet, Disabled Committee Chair; Allan Stanbridge, Men's LDR, Stephanie Brown, Athlete's Chair; Gail Decatur, Youth Treasurer; Bill Dodson, M.U.T. Sub-Committee Chair, John Rembao, Marketing Chair; J.R. Heberle, at Large; Don Harding, Youth Officials Chair, John Mansoor, Executive Director, Peter Tapia, Sports Medicine Chair.

**Guests:** Al Hernandez, Kathy Bryant, Carl Bryant, Dick Connors, Maura Kent, Becky Klein, Thomas Vincent, Elisabeth Price, Alex Price, Charlie Sheppard, Jonathan Price.

**7:33pm:** BOA regular meeting was called to order by Irene Herman, with introduction of board members. Lloyd Stephenson is stepping down as Secretary due to his busy schedule. The Executive Board has approved Nadine Davis, the second candidate in the 2011 election to replace Lloyd. Presented to BOA for action.

**ACTION:** Voted and approved replacement of Nadine Davis as Secretary by Board of Athletics

**ACTION:** Minutes of May 20<sup>th</sup> Meeting: approved with amendments by Becky Klein/second by Al Hernandez

President Herman requested that agenda be taken out of order for the report from the PA Foundation. No objections

**PA FOUNDATION REPORT:** Legal matters for non-profit will be held the 3<sup>rd</sup> week of October for more information you can contact Toby Stevenson at [tobias@stanford.com](mailto:tobias@stanford.com)

Action: The non-profit procedures will be presented at the November BOA meeting by Toby Stevenson.

Treasurer's Report and Proposed 2013 Budget: John Mansoor and Fred Baer.

### **2013 BUDGET:**

Pg. 2 Line item 73-74 ACTION/ to add line the changes for line item 73-74 to the budget. 73-\$1860, 74-\$1000, Race Walk Action add Committee.

Open T&F and Master's T&F will reimburse officials/volunteers mileage up to \$50.00 in a one-time expenditure for the combined 2012 Open/Master's T&F Championships held in June'12.

**Action:** Motion/Baer, seconded/Kleeman to approve budget as stated with the provision to change if sanction income decreases. Will revisit the budget at the BOA meeting if sanction fees changed at the annual meeting.

Friendly amendment-delay until January 2013 all purchase of youth T&F equipment. Motioned/Kleeman, Second/Abbott

### **Report from Pittsburg Association Workshop from Irene Herman and Cynci Calvin:**

National office working with the Associations Taskforce on Sanctioning wants to set limitations on the amount the local associations are allowed to charge. John Mansoor and Irene had an email meeting and from John's experience, each association are allow to set their own sanction fees and are not governed by the NGB. Irene emailed Tim Baker and Norm Wain, the National office legal advisor, demanding that the NGB stopped the movement on the attempt to regulate sanction fees. Tim Baker reminded NGB that the associations are allowed to set their own fees according to the governance manual. So far, there has been a halt on their action.

**COMMUNICATIONS COMMITTEE: Cynci Calvin/Website:** Our website structure is different from the National Office's design, and because of this, we cannot seamlessly transfer data and files to the national site. As a result it is felt we should invest the long run to keep our site. In fact, there is interest from the National webmaster to visit how the Pacific Association operates.

**SELECTION OF ANNUAL MEETING DELEGATES:** Based on our membership, we are granted 18 Delegates. Becky Klein our current delegate convention chair will not be going to the annual meeting, so J.R. Heberle has been approved to take her place as co-chair.

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**NOMINATED ANNUAL MEETING DELEGATES:** Ralph Jones, Men's Open T&F; Fred Baer, Women's Open T&F; Joseph Ols, Master's T&F; Ashley Grosse, Women's Open LDR; Joanne Camargo, Youth; Lloyd Stephenson, Masters LDR; Dave Shrock, Coaches Committee; Jon Price, Race Walking; George Kleeman, Athlete's Committee; Charlie Sheppard, Disabled Committee; J.R. Heberle, Head of Delegation; Irene Herman, President; Mark Wintz, At Large; Tom Bernhard, Men's LDR Rep, Alexander Hill, High School Coach/Youth; John Murray, Officials; Jim Hume, officials; and Shirley Connors, officials.  
Alternates: Beth Price and Dick Connors.

**MARKETING COMMITTEE:** John Rembao. He would like to target all middle schools and will be working on other marketing events.  
Recommendation: All sports committees to provide a delegate to provide to the marketing committee to develop policies and procedures for the website.

**2013 YOUTH/HIGH SCHOOL LEARN-BY-DO CLINIC:** March/April. If you are an athlete with a USATF card the price for your admission will be free, with a nominal fee for non-members. This event will be held at Serra High School, San Mateo, or Chabot College. Details to follow.

**YOUTH COACHES BACKGROUND CHECK:** Pacific Association requires that all association coaches utilize LiveScan. Youth Coaches will also now need to use TCLogic which is an additional \$8.00 per year if the coach elects to obtain credentials and entry into the national JO Meet.

**YOUTH REPORT:** To replace Dolton Simmons as Youth Officials Chair replaced by Don Harding

**RISK AND FACILITIES REPORT:** BOA has decided to create the position of Risk Manager to try to limit some of the safety liabilities at PA sponsored events. The 2012 T&F season was successful. Managers were from the Executive Board and its appointees. Risk manager's role posted on the PA website.

**REPORT ON CHAMPIONSHIP BIDS:** Irene: JO/Open XC 2015 Combined Championships- if we win the bid, the championships will be on the same weekend with two separate organizing committees.

**MOTION:** to table and move to the November meeting. Bidding will take place next year for the JO's and the PA has already been awarded the 2015 Open Club Championships. We may find out more at the Daytona Beach annual meeting.

**AWARDS:** Leroy Milam Awards Chairman noted that balloting for Association awards begin in the winter. Please check the website for awards and explanations.

**ANNOUNCEMENT:** Bill Dodson: ULTRA: USA Women's team won World 24 hour championships, Men's Team placed third- Recognition of Susan Bon.

**10:05pm:** Meeting was adjourned by Irene Herman

*Respectfully submitted by Secretary Nadine Davis*