

PA/USATF Board of Athletics Meeting Agenda

Foster City Recreation Center, Foster City
September 26, 2010 - 10:00 am-12:00 pm

Attendees: Tyler Abbott (Men's LDR Chair); Fred Baer (Media Committee); Tom Bernhard (LDR); Cynci Calvin (Com Com Chair); Maria Castillo (Youth Vice Chair); Bruce Colman (At Large); Dick Connors (Officials); Shirley Connors (At Large); Irene Herman (Membership); Al Hernandez (Open Men T&F Chair/Coaches); Maura Kent (Secretary; Youth Records Chair); Roosevelt Kent, Jr. (HS Coach's Chair); Art Klein (RW Chair); John Mansoor (Executive Director); Charles Murphy (At Large); Kevin Pool (Assist to John Mansoor); Margaret Sheehan (Official / At Large); Charlie Sheppard (Disabled Athlete Chair); Dave Shrock (Coach's Chair); Dolton Simmons (Youth Officials Chair); Lloyd Stephenson (Treasurer / Masters LDR Chair); Stephanie Trafton (Athlete's Chair); Katie Wasilenko (now Miller) (Women's LDR); Mark Winitz (Men's LDR)

Guest Attendees: Leroy Milam; Alex Mansoor; William Brown; Bill Hawkes; Donnie Nelson; Nicole Campbell, Tim Wason

10:00-10:15am: Meeting called to Order

- Irene Herman President, introduction of BOA
 - 10:03 am – meeting called to order by Irene Herman
- Special moment shared by Leroy Milam in remembrance of Rick Milam
 - We will all miss him

10:16-10:20am: Review and approval of minutes of the May, 2010 meeting

- **ACTION:** posted on internet and attached for approval- Secretary Maura Kent
 - Bruce Colman moved to approve
 - Charlie Sheppard seconded
 - Correction: Dick Connors omitted from attendees list
 - Motion passes unanimously

10:21-10:24am: Treasurer's Report

- **ACTION:** Treasurer Lloyd Stephenson
 - Year to Date cash flow – shows what PA has spent and taken in through today's date; be careful that this doesn't show all expenses related to championships (i.e., those that occurred prior to this year don't show up in this year's expenses)
 - From USATF Masters national meet
 - Dick Connors wants the Sacramento Sports Committee to award PA with \$\$ based on the hours donated to the meet. It was noted by George Kleeman that funding for rooms and breakfast for some 70 officials staying in the dorms was paid for by the meet and that a small donation will be made as soon as George bills them
 - George Kleeman shared that the Sacramento Sports Committee lost money on this meet
 - **ACTION:** Add to agenda for next meeting – how much did PA make on the Master's national meet in July 2010 (based on George Kleeman feedback above ... this item is relative to the donation component only)
 - Why did PA make surprise money this year? (References below are to year end projection chart as part of the budget presentation)

- More youth clubs formed in 2010; some related to high schools who are having problem with their programs so formed clubs to keep the sport going
- Interest Income (Line 5) growing well
- Line 14 c/d and 15 – made less income then expected but also spent less so no negative impact
- Line 18 – less revenue ... but considerably less expenses then expected
- Looking at Expense side
 - Line 20 E.1 – we missed opportunity to actively promote local athletes
 - Line 20 E.G – supposed to purchase a 2nd set of weights & measures and didn't buy it
 - Line 20 Q – didn't spend any on Foundation
 - Line 23 F – didn't hold a masters Grand Prix
 - Line 26 – no law suits occurred
 - Line 28 – will end up being a wash
 - Line 32 – youth meets revenue was down but so was travel
 - Line 34 C – folks didn't apply for these youth travel funds
- JOs – made about \$50K ... budgeted to come out at zero
- MOTION to approve – Tyler Abbott
- Second – Margaret Sheehan
- Approved unanimously (27 votes)

10:25-10:45am: Presentation of Budget for 2010-2011

- **ACTION:** Lloyd Stephenson, John Mansoor and Dave Shrock
 - Per Katie Miller – why did prize money swing down from \$82K to \$30K?
 - Per John Mansoor – this is a swing account ... basically just a pass through account for prize money for LDR; this amount ... \$30K ... is closer to the current level since the California International Marathon started to pay prize money directly
 - What is Olympic Training Grant? – Athlete Committee set this up to assist with funding of potential future Olympic athletes who live / train in our Association. See Stephanie Brown-Trafton for more details
 - Youth should be hosting the 2011 Youth T&F regional meet in PA ... not travel to Bakersfield
 - Anything that comes from this afternoon strategic sessions that requires funding ... this is expenses above & beyond this budget; another possibility is to have the proposed program apply to the PA Foundation for funding
 - Per Mark Winitz – approve the current budget with expectation of potential caveat that it could be modified after the findings of the strategic planning committee
 - PA choose not to be a financial partner for the 2011 World Masters meeting
 - An officials donation is expected; can come at the time of the payment of the sanction fee which would include a donation to cover cost of officials time

- **ACTION:** Dick to meet directly with George Kleeman and John Murray to present his documented concerns regarding his perception that recent Master's meets have not resulted in donation funding for our officials
- Per Al Hernandez – concerned that his 2011 budget was reduced; explained by John Mansoor because entries have dropped off; is it time to consider combining the Open and Master's T&F Championship meets
 - This topic should be discussed at the Strategic Planning Session
 - MOTION: Per Fred Baer - Keep the budget for Open T&F at 2010 amount of \$3,000 on line 10 and 28 Open of the proposed budget (keep a balance budget)
 - Second by Tyler Abbott
 - Yes = 27
 - Abstain = 1
 - No = 0
- Per Dave Shrock – recently learned that many of our fellow Associations give out designated polo shirts to folks in their Association who are identified as working above and beyond to receive the shirts; if approved a task force would develop the criteria of who would receive the shirts; this proposal would be submitted in the November 2010 PA/BOE meeting; work with the Awards committee to develop strategy; new budget line item
 - This would be a new award system above and beyond what is done today
 - MOTION: add \$1600 under awards
 - Second: Stephanie Brown-Trafton
 - Yes = 10
 - No = 7
 - Abstain = 6
 - Motion does not carry
- New budget item from Art Klein for Race Walk
 - San Jose and Pan AM World Cup
 - USATF RW National will match \$1,500 is PA/USATF will match \$1,500
 - Event would be Jr. 10K and open 10K; race would be held in February 2010
 - San Jose Sports Committee will not be giving financial support but they will be giving marketing, street closure and
 - Per John Mansoor – who is getting the money and what are they doing with it?
 - Per Art – Money will go to a RW committee (Becky Klein is member) who will use the money to put on the meet; money comes to us; national USATF matching grant coming to us; PA is entirely responsible for this budget; other sources of revenue have been identified via private sources
 - MOTION: add \$1,500 to cover matching funds for Pan AM Cup Trials to qualify Race Walkers to Pan Am Cup
 - Second: Bruce Colman
 - Per Lloyd – put this as part of RW budget ... add in \$1,500 as Pan AM Cup Trials ... become line item 20 N.2

- Yes = 10
- No = 0
- Abstain = 3
- Motion passes
- MOTION: Move to pass budget as a whole with prior proposed amendments
 - Motion: Bruce Colman
 - Second: Tyler Abbott
 - Yes = 22
 - No = 0
 - Abstain = 0

10:46-11:10am: USATF Annual Meeting Delegates

- Nominations, confirmation of delegates and meeting information Virginia Beach, VA was led Dave Shrock- selection of 19 delegates with a membership size of 7000 for 2010. Cut off date for membership is October 31, 2010.
 - Opening General Session is Thursday, 5 -8 pm
 - Closing Session is December 5, 8:30 am – 10 am
- Explanation of the responsibilities delegates: Art and Becky Klein
 - Men's Open T&F
 - Al Hernandez
 - Women's Open T&F
 - Fred Baer
 - Masters T&F
 - Joy Margerum
 - Men's Open Long Distance Running
 - Tom Bernard
 - Women's Long Distance Running
 - Katie Miller (formerly W...)
 - Master's Long Distance Running
 - Lloyd Stephenson
 - High School Coach from Coach's Committee
 - Pope Powell
 - College Coach from Coach's Committee
 - Dave Shrock
 - Race Walking
 - Art Klein
 - Youth
 - Joanne Camargo
 - Officials (2 plus lead rep)
 - Jim Hume
 - Athlete Committee
 - Stephanie Brown-Trafton / Nicole Campbell
 - Susan Armenta
 - Disabled Athlete Committee
 - Charlie Sheppard
 - President
 - Irene Herman

- Executive Director
 - John Mansoor (won't be attending)
- Head of Delegation
 - Becky Klein
- Extra Delegates (red = top 4 to represent PA and vote as members of PA delegation)
 - *Shirley Connors*
 - *George Kleeman*
 - *Maria Castillo*
 - *Becky Klein*
 - Dick Connors (first alternate)
 - John Murray (alternate)
 - Mark Winitz (alternate)

11:11-11:35am: Committee Reports *Turn in written report for posting to Cynci Calvin*

- National Club Track and Field Championships - July 9 and 10, 2010 - Al Hernandez
- National Masters Track and Field Championship - July 22-25, 2010 - George Kleeman
- JO National Track and Field Championship – July 27-August 1, 2010 - John Mansoor
- World Masters Championship - July 7-17, 2011- George Kleeman
- Coaching Education Level II School-Youth Specialization- August 2010 - Dave Shrock
- Official Clinics & Officials Education – Shirley Connors
- USATF Annual Associations Workshop report - Irene Herman and Dave Shrock
- Open Track and Field - Al Hernandez & Fred Baer
- Strategic Planning - Mark Winitz
- National Cross Country Bid for 2013 - Irene Herman and John Mansoor-looking at possibilities at GGP, Granite State Park, and other sites.
- Thorpe Cup - multi event competition bid – Fred Baer and Irene Herman
- USATF Associations Workshop bid for 2012 - Fred Baer
- Physically Challenged LDR Grant 2011 status - Irene Herman-Andy Martin said that the grant is 99.5% approved
- Association By Law filing with State of California - Irene Herman
- PA Foundation - Margaret Sheehan
- Association Membership 2010 - Irene Herman- we will reach our 7000 by 10-31-2010.

11:36-11:40am: New Business

- Per Dave
 - Thanks to Cynci Calvin for putting on PA website the Awards program ... need for nominations
 - As an Association, we need to be cognizant how we put our championships in direct conflict with each other
 - There is no PA specific calendar on the web for Sports Committee to ensure they don't overlap championship events

11:41-11:46am: Discuss future Meetings for 2010-2011

- November 16, 2010 Sacramento (Sheraton Grand on J St.)
- February 15, 2011 Walnut Creek (Heather Farms) - form election committees ... could be moved to January
- March 15, 2010 becomes strategic planning focus
- May 3, 2011 Sacramento - elections

- Per John Mansoor, can we make the fifth meeting a strategic planning meeting; move to four regular BOA meetings-solidify dates @ the November meeting or before.
 - Make March meeting focus on Strategic; allows us to get budget discussions early

Motion to Adjourn Katie Miller

Second: Margaret Sheehan

Meeting closes at 12:23 pm

12:00-1:00pm: Catered Lunch Foster City Recreation Center

1:00-4:00pm: Strategic Planning Meeting: Organizer Mark Winitz