



# USA TRACK & FIELD - ELITE SANCTION ADDENDUM INSTRUCTIONS

The Elite Sanction Addendum (Elite Addendum) must be completed if your event plans to do any one of the following:

- a) Award funds or prizes with a value of more than \$500 for any *individual* performance or participation (note: *total* prizes may exceed \$500 without triggering this requirement but any potential single payment greater than \$500 will trigger the Elite Sanction requirements and regulations).
- b) Invite non-resident foreign athletes.
- c) Serve as a National Championship or trials competition for the selection of USA international teams (other than Masters).
- d) Be subjected to formal drug testing procedures (at the request of organizers, USATF, IAAF, USOC, IOC or other body).

The conditions of the Elite Addendum are additional conditions of the sanction that are required due to the nature of these events. Most of them are required by the Ted Stevens Amateur Sports Act of 1998 or by regulations of the International Amateur Athletic Federation (IAAF). The IAAF is particularly concerned with the payments to athletes and extending invitations to non-resident foreign athletes. Your attention and compliance with these procedures are necessary to protect the interests of the athletes. If you have any questions about your responsibilities under the Amateur Sports Act or IAAF rules, please contact the USATF National Office at 317-261-0500 attention: Legal Department.

Note that a schedule of fund payments must be included with this form. This schedule should include all amounts you plan to offer based on place and/or time. A sample schedule would be as follows:

## SCHEDULE OF FUNDS: <event name>

Division: Men's Open  
1<sup>st</sup> \$1000  
2<sup>nd</sup> \$500  
Course Record: \$500

Division: Women's Open  
1<sup>st</sup> \$1000  
2<sup>nd</sup> \$500  
Course Record: \$500

## ADDITIONAL SANCTION CONDITIONS

1. **Protecting the eligibility of athletes:** The IAAF has a number of rules regarding athlete eligibility. The organizer agrees to follow the USATF Direct Payment License Program guidelines and any applicable IAAF rules. It is the responsibility of event organizers to understand all relevant regulations. Failure to understand or comply with these regulations can harm the eligibility of participating athletes. (See IAAF Rule 17, USATF Regulation 14 and USATF Competition Rule 73.)
2. **Records provision:** Many organizers want to ensure that performances at their event may be recognized for record or ranking purposes. The requirements vary depending on the event and the type of performance recognition. Contact your local Association or the Road Race Information Center for more details.
3. **IAAF requirements:** Sanctioned events which invite international athletes may be subject to additional IAAF competition and other rules and should consult the IAAF rulebook to ensure compliance.
4. **Qualified Officials:** USATF certified officials are considered qualified officials. In general, officials certified by a state officials group are also qualified. Other officials may be considered qualified provided they have had experience in the conduct of events similar to the one being sanctioned. This does not mean that all volunteers must be similarly qualified. Rather, it means that the event must be supervised by qualified officials.
5. **Financial Statements:** The Ted Stevens Olympic and Amateur Sports Act of 1998 requires this provision.
6. **Drug Testing:** USATF sanctioned events are subject to a drug testing program and your event may be randomly selected for testing. If selected, you will be notified of your selection prior to the event and you will be instructed by USATF regarding all material aspects of the drug testing protocol. This includes furnishing of a facility in which to take samples, providing drinking fluids, and assembling volunteers to assist the drug testing crew assigned by USATF.
7. **Foreign Athletes:** Please provide the names and addresses (if known) of the foreign athletes invited. Sample conditions of invitations may include all expenses, airfare only, hotel only, prize money and/or appearance fees. USATF National Office will issue "invitations" to the foreign governing body on behalf of the organizers. Many governing bodies require such notice in order to maintain an athlete's eligibility. Further, this process allows USATF and organizers to identify ineligible athletes.
8. **Payment of Funds:** Upon approval of this Addendum, you will be sent Direct Payment License (DPL) information. This provides a payment mechanism which conforms to IAAF rules. You must follow the guidelines of this program. If you award funds to any foreign athletes, you must abide by the payment mechanism of the applicable national governing bodies. **Organizers must initial this section.** More information is available from USATF at 317-261-0500 attention: Accounting.
9. **Attestation:** No sanction will be issued to any organization or organizer which has failed in the past to fulfill its obligation to athletes or to give prizes as stated on its entry forms. Granting such sanctions is not in the best interests of the sport. **Organizers must initial this section.**