



**Pacific Association USATF
Junior Olympic Championships
James Logan High School
Union City, CA
Friday – June 24, 2011
Saturday – June 25, 2011
Sunday – June 26, 2011**

February 25, 2011

Dear PA/USATF Clubs, Coaches, Parents and Athletes:

Welcome!! The Pacific Association of USA Track and Field (USATF) welcomes you to the Pacific Association Junior Olympic Track and Field Championships. The competition will be held Friday, Saturday and Sunday June 24th – 26th at Granada High School in Livermore. **For the first time, we have added Hammerthrow to this event.** For all questions and the latest updates regarding the 2011 PA Junior Olympic Championship Meet, please contact Meet Directors:

Joanne Slaton-Camargo pa.youthchair@yahoo.com or 510-879-8642 or 632-8004

Maria Castillo pa.youthvicechair@yahoo.com or 707-648-3423 or 510-612-6219

NO LATE REGISTRATION – online registration will be available thru – Coach-O

Due to implementation of online registration ... there will be no late registration, no back-door registration, no same-day registration. **You must complete your registration process before midnight, June 18, 2011.** The system will shut down at this time and if you are a work-in-progress ... all will be lost. Don't wait until the last minute.

NOTE: You cannot register an athlete to compete on your club if they are not listed within USATF as a club member. You cannot register an athlete for this meet if their birth date has not been validated at the Pacific Association office. Make sure you take care of both of these items NOW so they will not impede your registration process later.

Registration Deadline: Midnight, June 18

Registration Process

- Prior to attempting registration with Coach-O, each team or unattached athlete must have the following in place:
 1. 2011 USATF membership number
 2. Birth verified on PAUSATF website. Verification consists of the athlete's age in **bold** and underlined
 3. Club must be current 2011 USATF sanctioned club (if you want to compete as a club team member)

If these three items are not in place, the system will not allow you to register via Coach-O.

- In order for an athlete to compete, he or she must be a 2011 USATF member; **THERE WILL BE NO EXCEPTIONS TO THIS RULE**
 - www.pausatf.org
 - Click on the “Join Now” button near the top of the page
 - Athlete must register using full legal name (no nicknames accepted)
 - Athlete birth date validation document must be received by the PA/USATF office by June 11
 - 120 Ponderosa Ct.
 - Folsom, CA 95630
- Online registration links – Coach-O
- Cost per athlete is **\$6 per event** entered (no refunds)
 - Subbantam, Bantam, Midget can enter 1-3 events
 - Youth, Intermediate, Young can enter 1-4 events
 - Athletes are not allowed to compete in an older or younger age group
 - A relay counts as an event
 - **Unattached athletes cannot form a relay team**

USATF false start rule for Intermediate and Young age groups

- Now in effect, the Intermediate Girl / Boy and Young Women / Men age groups are no longer allowed any false starts, same as their high school rule. Subbantam, Bantam, midget and youth age groups are still allowed one false start.

Competition Age Groups

Age Group	Birth Year	Maximum Amount of Events
Subbantam	2003-2004	3 events
Bantam	2001-2002	3 events
Midget	1999-2000	3 events
Youth	1997-1998	4 events
Intermediate	1995-1996	4 events
Young Women/Men	1993-1994, 1992 if born after July 31st	4 events

Club / Unattached Athlete Packet Pick-Up

- Only a club coach, parent or volunteer with a background checked ID card or parent of an unattached athlete can pick up competition bib numbers and related materials at Granada High School. Packet pick-up table will be open from 3 p.m. to 7 p.m. on Friday, June 24th for early packet pick up and 7:00 a.m. Saturday and Sunday morning. Arrive early enough to get this process out of the way before the meet begins.

Meet Programs

- Pacific Association Junior Olympic Championship Programs will be available for sale at the meet. We want our student athletes to be an integral part of this program. Therefore, if you have action shots from this season or last season, please send them via email to Anthony Camargo at ajc_arts@yahoo.com as soon as you can. We also want to use artwork by our student athletes throughout the program. Parents and coaches, will you kindly have your athletes contribute hand-drawn pictures that you would like included in the program? Please, include a short story in their own handwriting, describing their picture no later than June 11th. Be sure you include their name, age and team affiliation. ***We need a hand drawn picture expressly for use as our outside cover for the program.*** Therefore, coaches, parents, athletes, if you know of anyone with exceptional artistic skill please have them submit a drawing to Anthony as soon as possible to be used for our program cover. We love highlighting our student athletes!

Junior Olympic Program ---- Rule 305

- General
 1. (f) With approval of the Association, athletes who miss their Association Championships because of extraordinary circumstances may be advanced to the Regional meet so long as such advancement does not displace an athlete who competed in the Association meet and does not exceed the Association's allocation to the Regional meet
- Track and Field Qualifying Procedures
 2. (a) An athlete can miss the Association Championship but not the Regional Championship, because of participation in a USATF cultural exchange trip. These exceptions must be worked out with the athlete's Regional coordinator before the meet takes place.
 - (b) Athletes who compete in the Junior National Championships or World Youth Championships may be entered in the National Junior Olympic meet without having to compete in the Association or Regional meet provided that they meet the Youth Athletics age limits. Acquisition of the waiver and completion of the entry to the National meet must be made prior to the Regional meet via the Regional coordinator. dlaw222@yahoo.com

Results Posting

- Results will be posted at a designated location during the meet as soon after the competition as possible. Posted results are for the benefit of everyone so please do not remove them. They will only be posted once, if they are removed they will not be re-posted again and athletes will have to wait to read results on the website at a later date
- Check the Pacific Association website (www.pausatf.org) for final results after the meet is over

Driving Directions

Granada High School – 400 Wall Street, Livermore, CA 94550

- **East on I-580** – 1-580 to Livermore. Exit at Portola Avenue. Right at first signal, Murrieta Blvd. Right at third signal, Stanley Blvd. Left at first signal, Wall Street. School is on the left, drive past the school to the main parking lot. **Heading West on 580** - Exit at North Livermore, right at signal. Right on Portola. Left at Murrieta Blvd. Right at third signal, Stanley Blvd
- **West on I-580** – From Sacramento take I-5 South (past Stockton) and exit I-205 West to Tracy which becomes I-580. Exit at North Livermore and turn left to go over the freeway. Turn right on Portola. Turn left at Murrieta Blvd. Turn right on Stanley Blvd. Turn left on Wall (first stop light). School will be on the left side of the street after passing a long field. Enter the second parking lot and drive to the back of the school where the track is located

Club Volunteer Roles

Bylaw 5.D – Clubs entering more than five athletes shall, when requested by meet management, help by providing volunteers to work at the meet. The number of volunteers should be one for each ten athletes entered by that club up to a maximum of three (3) persons.

Each club is requested to select a role (or more than one) that will best fit their volunteer availability. Some roles are behind the scenes and don't require volunteers during the course of the meet and some require your help during the meet. All hours worked by your volunteers are totaled up and then proceeds from the registration fees (after meet expenses are removed) are divided according to the number of volunteer hours your club worked. These proceeds are then given to the clubs to be used to help defray the cost of bringing your youth athletes to the JO Nationals in Wichita, Kansas July 26-31, 2011.

This meet cannot happen without your support! Therefore, to sign you or your club up for a volunteer role, please contact Joanne Slaton-Camargo, pa.youthchair@yahoo.com

Athlete Check-In

- **Check-in** – Athletes now have the opportunity to check into all of their events all day long. **We no longer will have a first, second and final call for all events** during the track meet. The event check-in sheets will be pulled 30 minutes before the event is scheduled to take place. After the event is closed no changes will be made for any running events. PERIOD! Field event athletes check in at their particular field event and this can be done all day long, same as running events.
 - All four members of a relay team must check in together at the Clerk of the Course and all four members tops must match
 - If an athlete is competing in a field event and their running event is coming up, the athlete must check out of the field event with the head field event official and then check in at the running event. Time permitting, they should be allowed to return to their field event. If time is not permitting, as soon as they complete the running event they need to check back into the field event. If a coach or parent needs to assist the athlete in this process, we will allow them do so. In such cases as high jump or pole vault the bar will continue to go up and the athlete must re-enter the event at whatever height the bar is set
 - Athletes are not allowed to use cell phones, head sets or any other type of electronic devices while in the Clerking area, field of competition or on the infield
 - **NOTE**: if you have properly added an event late and your name does not appear on the check in sheet, athlete must take bib number to Maria Castillo at the finish line to have the event signed off; same day registration will need Maria's sign-off as well
- **Implements** – Field event implements except javelins and pole vault poles may be supplied by meet management. Personal implements must be passed by our Weights & Measures official.
- **Spike Length** – Maximum 3/16" pyramid or compression on all synthetic rubber surfaces. Athletes who do not have the proper spikes will be asked to obtain the correct spikes or they will not be allowed to compete (racing flats can always be substituted for racing spikes). Spikes may or may not be available at meet.
- **Bib Numbers & Hip Numbers** – Bib numbers will be distributed at packet pick-up. All athletes will have a bib number assigned to them in order to compete. Athletes must only wear their own number.
 - Bib numbers must be worn on the front of the jersey. An exception is made for high jumpers and pole vaulters who have the option to wear their bib number on their back if they prefer
 - Lost or forgotten bib numbers will result in a \$5.00 replacement fee (each time it is replaced)
 - For all running and race walking events, athletes will be assigned a hip number when they check in with the Clerk of the Course for final seeding
 - Hip numbers must be worn on the left hip (hip facing infield while competing – not the butt or the front of the shorts). Shirts must be tucked in so hip numbers are visible by camera at finish line
 - In some of the longer distance races hip numbers may also be placed on the front of the shirt to assist with lap counting
- **Starting Heights** - The starting height for the high jump and the pole vault will be per USATF rule 242.5(k). Incremental increases will be 2" in the high jump

and 6' in the pole vault until there is a winner. The winner may then determine the next height

Protest Table

All protests must be submitted in writing within thirty (30) minutes after the results of an event are posted per rule 73. This time period will be strictly enforced. There will be a \$50.00 cash submission fee required to file a protest. This fee will be refunded only if the protest is upheld. Only violations of the USATF 2011 Rules of Competition may be protested. Judgment calls made by meet officials cannot be protested. Protests that do not meet the above criteria will not be accepted. The location of the protest table will be announced.

Awards

- Awards will be available for pick up by a designated club coach or parent of unattached athlete at the Awards table 30 minutes after the results have been posted
 - Athletes can pick up their own awards
 - NOTE: The 30 minute waiting period is to allow processing time in case a protest is filed regarding an event result
- Medals are awarded to the overall top three places in each event.

Medical Services & Security

There will be qualified personnel available at all sessions of the championships. Additional medical facilities are within minutes of the stadium and the local Fire Department and Rescue Unit is located minutes from the stadium.

Stadium Rules

- **Access to infield / Clerk of Course area:** Only athletes who are competing will be allowed access to the track or Clerk of the Course area
 - Any coach or parent in the infield or clerking area will result in the immediate disqualification of their athlete/team and an automatic grievance will be filed for suspension of 30 days
- **Access to warm-up area:** Only athletes and PA/USATF coaches with valid 2011 Live Scan clearance AND badge will be allowed access to this area
 - Any parent or non-2011 USATF badged coach in the warm-up area may result in the immediate disqualification of their athlete/team and/or an automatic grievance will be filed for suspension of 30 days.
- **Tents** – Allowed on the top row of the bleachers only but cannot block the announcer's area. Tents must be broken down and removed from the stadium at the completion of competition each day. Granada High School and USATF are not responsible for lost or stolen items
- **Alcohol** – There is no alcohol permitted on school grounds
- **Smoking** – The school is a SMOKE FREE ZONE. There is no smoking allowed

- inside or immediately outside the stadium
- **Coolers** – Permitted inside the stadium; however, GLASS CONTAINERS in the coolers ARE NOT PERMITTED. Coolers will be checked at the gate. Please remove any alcohol, tobacco or glass before entering the stadium
- **Admission** – Spectators admitted free
- **Parking** - There will be FREE PARKING available at and around the competition site
- **Food Services** – Food and beverages will be sold throughout the meet. You may bring your own food and drink into the stadium but you may not bring in glass containers. When you leave, you must remove anything you brought in with you. For your convenience, plastic garbage bags and garbage cans will be available throughout the facility for garbage disposal
 - BBQ pits and **sunflower seeds** are not allowed in the stadium
- **Lost and Found** - A lost and found area will be located near the protest table

Hotel Information

Please mention Junior Olympics when reserving your room. They are reserved for Friday and Saturday night June 24-25

Hampton Inn 2850 Constitution Drive Livermore, CA 94551	\$79.00 per night Double / Single	925 606-6400 Continental Breakfast www.livermore.hamptoninn.com	Reservation Deadline Date: May 27, 2011
Hilton Garden Inn 2801 Constitution Drive Livermore, CA 94551	\$79.00 per night Double / Single	925 292-2000 Comp. internet Refrigerator / microwv	Reservation Deadline Date: June 3, 2011
Residence Inn 1000 Airway Boulevard Livermore, CA 94551	\$79.00 per night Double / Single	925 373-1800 www.marriott.com/oaklv	Reservation Deadline Date: May 27, 2011
La Quinta 7700 Southfront Road Livermore, CA 94551	\$74.00 per night Double / Single	925 373-9600 Continental Breakfast www.lq.com	Reservation Deadline Date: June 10, 2011
Courtyard by Marriott 2629 Constitution Drive Livermore, CA 94550	\$89.00 per night Double beds \$89.00 for single	925 243-1000 Complimentary shuttle	Reservation Deadline Date: June 3, 2011

<p><i>Pacific Association Junior Olympic Track & Field Championships</i> Granada High School – Livermore, CA</p>

**Friday - Events Schedule
June 24, 2011**

Early packet pick-up

- Location: Granada High School
- Time: 3:00 – 7:00 pm

PLEASE REMEMBER – NO FALSE STARTS ARE ALLOWED FOR OUR INTERMEDIATE GIRL / BOY AND YOUNG WOMEN / MEN. Subbantam through Youth age groups are still allowed one false start.

FIELD EVENTS – 4:00 pm

Long Jump (Pit 1)	Open pit	Intermediate Girl, Young Women
Long Jump (Pit 2)	Open pit	Intermediate Boy, Young Men
Shot Put	Open pit	Intermediate Girl, Young Women
Shot Put	Open pit	Intermediate Boy, Young Men
Hammerthrow	Open pit	Intermediate Girl, Boy, Yng Women, Men

TRACK EVENTS – 4:00 pm

400 meter dash trials	Subbantam through Young Men
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TRACK EVENTS – 5:30 pm

4x800 meter relay	Midget through Young Men
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PLEASE NOTE – We will no longer do a first, second or third and final call for our track meet events. You can check your athletes in for all their days' events the first thing in the morning and / or throughout the day.

Subbantams must reach age 7 by December 31, 2011 to compete in this track meet. No athletes younger will be allowed to compete in this meet. No exceptions.

SATURDAY - Events Schedule

June 25, 2011

NOTE:

- Saturday 80/100/110 hurdle events will be run as finals if multiple heats are not required for final heats

Field Events

Event	Age Group	Time	Event	Age Group	Time
Triple Jump	Youth	8:30	Javelin	Youth	8:30
Triple Jump	Intermediate		Javelin	Intermediate	
Triple Jump	Young Wm/Men		Javelin	Young Wm/Men	
High Jump	Young Women	8:30	Shot Put	Subbantam Girl	8:30
High Jump	Young Men		Shot Put	Subbantam Boy	
High Jump	Intermediate Girl		Shot Put	Bantam Girl	
High Jump	Intermediate Boy		Shot Put	Bantam Boy	
High Jump	Youth Girl		Shot Put	Midget Girl	
High Jump	Youth Boy		Shot Put	Midget Boy	
			Shot Put	Youth Girl	
Pole Vault	Youth Boy	8:30	Shot Put	Youth Boy	
Pole Vault	Intermediate Boy				
Pole Vault	Young Men				

Track Events

Event	Age Group	Time
5000 meter run Finals	Young Men	8:30
3000 meter run Finals	Midget through Young Women	9:00
200m Dash Trials	Subbantam through Young Men	10:30
800m Dash Finals	Subbantam through Young Men	12:30
1500m RW Finals	Bantam, Midget	2:00
3000m RW Finals	Youth, Intermediate, Young Women/Young Men	2:30
200m Dash Finals	Subbantam through Young Men	3:30
80m Hurdle Trials	Midget	4:00
100m Hurdle Trials	Youth Girl, Intermediate Girl , Young Women	4:15
100m Hurdle Trials	Youth Boy	4:30
110m Hurdle Trials	Intermediate Boy, Young Men	4:45
400m Dash Finals	Subbantam through Young Men	5:00

PLEASE REMEMBER – NO FALSE STARTS ARE ALLOWED FOR OUR INTERMEDIATE GIRL / BOY AND YOUNG WOMEN / MEN. Subbantam through Youth age groups are still allowed one false start.

SUNDAY - Events Schedule

June 26, 2011

Field Events

Event	Age Group	Time	Event	Age Group	Time
Discus	Young Women	8:30	Pole Vault	Youth Girl	8:30
Discus	Young Men		Pole Vault	Intermediate Girl	

Discus	Intermediate Girl	
Discus	Intermediate Boy	
Discus	Youth Girl	
Discus	Youth Boy	
Discus	Midget Girl	
Discus	Midget Boy	
Mini Javelin	Midget Girl	8:30
Mini Javelin	Midget Boy	
Mini Javelin	Bantam Girl	
Mini Javelin	Bantam Boy	
Mini Javelin	Subbantam Girl	
Mini Javelin	Subbantam Boy	

Pole Vault	Young Women	
Long Jump	Subbantam Girl	8:30
Long Jump	Subbantam Boy	
Long Jump	Bantam Girl	
Long Jump	Bantam Boy	
Long Jump	Midget Girl	
Long Jump	Midget Boy	
Long Jump	Youth Girl	
Long Jump	Youth Boy	
High Jump	Bantam Girl	8:30
High Jump	Bantam Boy	
High Jump	Midget Girl	
High Jump	Midget Boy	

Track Events

Event	Age Group	Time
1500 meter run Finals	Subbantam through Young Men	9:00
100 meter dash Trials	Subbantam through Young Men	11:00
200 meter hurdle Finals	Youth Girl, Youth Boy	1:00
400 meter hurdle Finals	Intr Girl/Young Women, IntrBoy/YoungMen	1:30
4x100 meter relay Finals	Subbantam through Young Men	2:00
80 meter hurdle Finals	Midget	3:30
100 meter hurdle Finals	Youth Girl, Intermediate Girl, Young Women,	3:45
100 meter hurdle Finals	Youth Boy	4:00
110 meter hurdle Finals	Intermediate Boy, Young Men	4:15
100 meter dash Finals	Subbantam through Young Men	4:30
4x400 meter relay Finals	Subbantam through Young Men	5:00

PLEASE REMEMBER – NO FALSE STARTS ARE ALLOWED FOR OUR INTERMEDIATE GIRL / BOY AND YOUNG WOMEN / MEN. Subbantam through Youth age groups are still allowed one false start.

PLEASE NOTE – We will no longer do a first, second or third and final call for our track meet events. You can check your athletes in for all their days' events the first thing in the morning and / or throughout the day.

Youth Sports Committee Code of Conduct

We, the PACIFIC ASSOCIATION believe the sports of TRACK & FIELD, CROSS COUNTRY, and RACE WALKING should be fun as well as an integral part of a sound educational program. We believe those who coach youth and work with youth are first and foremost teachers who have a duty to promote life skills and develop good character. All HEAD COACHES will be responsible for actions of ATHLETES, COACHES and PARENTS who are involved with their club.

- Spectators will be given one warning of inappropriate conduct; if it continues they will have to leave the stadium.

Detrimental Conduct: Acts in a manner detrimental to the purposes of USATF or Athletics

Definition of Behavior	Minimum Consequences
<p><u>Fighting</u> – purposeful conflict between one or more persons, often involving violence and intended to establish dominance over the opposition.</p> <p><u>Verbal Threats</u> – making either a direct or veiled verbal threat of harm (i.e., predicts that bad things are going to happen); intimidation, put-downs, gestures, facial expressions, body gestures; range from explicit, detailed and impending to implicit and vague as to both content and time frame</p>	1 year suspension and/or removal from the Association
<p><u>Profanity</u> – vulgar or irreverent speech or action</p>	1 st – warning 2 nd – 30-day suspension 3 rd – 1-year suspension
<p><u>Cheating</u> – a deception to profit yourself or club; create an unfair advantage usually in one’s own interest and often at the expense of others; violating accepted standards or rules</p>	Removal from Association
<p><u>Theft</u> – wrongful taking of someone else’s property without that person’s willful consent. A crime against property</p>	Removal from Association
<p><u>Taunting</u> – derisive; abusing vocally; expressing contempt or ridicule; derisive laughter; jeering crowds; mocking smile; taunting shouts of ‘slow poke’ or ‘can’t run’</p>	1 st – 30 day suspension 2 nd – 1-year suspension
<p><u>Drugs / Alcohol</u> – any substance that can be used to modify a chemical process or processes in the body to enhance a performance or ability, or to alter states of mind; no drugs or alcohol are allowed at any Youth PA/USATF events</p>	1 st – warning 2 nd – 1-year suspension
<p><u>Unauthorized people on the field</u> – athletes, coaches, parents on the infield after the beginning of the first competition</p>	30-day suspension
<p><u>Disrespect of Officials</u> – an official is someone who holds an office in an organization; an adult volunteer or coach who runs a team; an official (referee) at a competition</p>	1 st – immediate team & coach disqualification from meet AND 30-day suspension 2 nd – 1-year suspension

Eligibility Violations: Violates the rules of eligibility for Athletics

Definition of Behavior	Minimum Consequences
<p><u>Recruitment of athletes from registered clubs</u> – once an athlete has registered with Club A in a calendar year another athlete, coach or other representative of Club B may not contact that athlete for purposes of recruiting to Club B. If an athlete decides to change clubs of their own desire, the athlete must wait 90 days after their last competition with Club A before they can begin competing with Club B. Guardian of athlete must submit in writing to the PA/USATF Membership Chair the request to change clubs.</p>	<p>1 year suspension</p>

Steps to Follow if Violations Occur

USATF Governance Manual, Section III (Operating Regulations), Regulation 11 (Formal Grievances and Disciplinary Proceedings)

- C Grievances:** A grievance may involve any matter within the cognizance of USATF, other than doping offenses described in Regulation 10.
1. **Grievance Complaints:** A Grievance Complaint shall state the following:
 - a. **Detrimental conduct:** Conduct detrimental to the best interests of Athletics or USATF has taken place;
 - b. **USATF violations:** A violation of any of USATF’s Bylaws or Operating Regulations has occurred; or,
 - c. **IAAF violations:** The IAAF rules of eligibility have been violated.
 2. **Parties:** Grievance Complaints may be filed only by and against individuals or entities which were, at the time that the conduct complained or occurred, and at the time the Complaint is filed, members, directors, or officers of USATF or otherwise subject to the jurisdiction of USATF. A non-member, former director, or former officer of USATF shall be subject to the jurisdiction of USATF for the purpose of defending against a Grievance Complaint for an incident that occurred while he or she was a member, a director, or officer of USATF or otherwise subject to the jurisdiction of USATF. A Grievance Complaint may only be filed by a person or entity affected by the issues raised in the complaint; and
 3. **Time limit:** Except as provide in Regulation 11-Q-3, Grievance Complaints must be filed within two (2) years from the time the complaining party knew or should have known of the act giving rise to the Complaint.
- D Disciplinary matters:** USATF shall have the authority to discipline any member, delegate, athlete, coach, manager, official, trainer, member of any committee, and any other person or entity participating in Athletics who, by neglect or by conduct, acts in a manner subject to discipline pursuant to Regulation 11-D-1 below. Any athlete, coach, trainer, manager, administrator, or official who alleges that he or she has been denied an opportunity to participate in an Athletics competition shall be entitled to fair notice and opportunity for a hearing conducted pursuant to this Regulation.

1. **Activities subject to discipline:** USATF may discipline any member, delegate, athlete, coach, manager, official, trainer, member of any committee, and any other person or entity participating in Athletics who, by neglect or conduct:
 - a. **Detrimental conduct:** Acts in a manner detrimental to the purposes of USATF or Athletics;
 - b. **USATF, IAAF, and Sports Act violations:** Violates any of the Bylaws, Operating Regulations, or Competition Rules of USATF or the IAAF, or violates the Sports Act;
 - c. **National team conduct:** Violates a commitment as a member of a national team as provided in Regulation 13; or
 - d. **Eligibility violations:** Violates the rules of eligibility for Athletics.

Pacific Association USATF Bylaws; Article 16 (Grievance Procedures)

(a) Any member of this Association may file a written grievance with the President pertaining to any matter within the cognizance of the Association. However, if a committee* has a grievance procedure, resolution of a grievance should be attempted under that procedure. If the grievance is against a committee chair then the grievance should be sent to that committee's secretary or someone on the committee's executive board who will act in place of the chair for resolution. The grievance shall be signed under oath and shall state with particularity the nature of the grievance, the individual or entity against which the action is directed, and the nature of the relief sought. The grievant will send a copy of the grievance to the member or members accused of the act as well as the appropriate committee chair (s).

* If the committee does not have specific grievance procedures than Article 16 a through g will be used with the appropriate substitution of the word "chair" for the word "President" and the word "Committee" for the words "Board of Athletics".

The full PA/USATF Grievance Procedure can be located online at the PA/USATF website under the section titled, "About PA/USATF." Review all steps of the grievance process before submitting a grievance.

Pacific Association Youth Sports Committee Grievance Procedures

The Youth Sports Committee has adopted the PA/USATF Grievance Procedures.

- B. Should the grieving party wish to first bring a grievance to this committee, they may do so unless specifically prohibited by the Pacific Association. The procedure shall be as follows:
 1. The grievance shall be presented in writing to the Youth Chairperson.
 2. The Youth Chairperson shall appoint, within 10 days, a three (3) person grievance committee who shall investigate the grievance and make a decision. That

decision shall be put in writing and sent to the grieving party and a copy sent to the Youth Chairperson within forty-five (45) days.

3. All decisions of the Grievance Committee shall be final within the Youth Committee. If that decision is not satisfactory then the grievance must be sent to the Association Chairperson as defined in the Association Bylaws for appeal.
4. All proceedings of the grievance shall be kept confidential if requested by the grieving party.

